

**Minutes of Regular Meeting of
Reclamation District 828
Held on January 28, 2016**

The regular meeting of the Board of Trustees of Reclamation District 828 was held at 8:30 a.m. on January 28, 2016 at 509 West Weber Avenue, 5th Floor, Stockton, California 95203.

Item No. 1: Call to Order. The meeting was called to order at 8:31 p.m. Present were President Bill Mendelson, Trustee Robert Merdinger and Trustee Deby Provost. Also present was Dan Schroeder, District Counsel, and Chris Neudeck, District Engineer, Brenna Howell of Howell Consulting and Jason Tokheim of KSN.

Item No. 2: Public Comment. There was no public comment.

Item No. 3: Election of Board President. Trustee Bill Mendelson was nominated for President by Trustee Bill Mendelson, seconded by Trustee Merdinger. Trustee Bill Mendelson was elected as President of Reclamation District 828 unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by Trustee Bill Mendelson.

Item No. 4: Approval of Minutes. The minutes of the October 22, 2015 regular meeting were approved unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by Trustee Deby Provost.

Item No. 5: Financial Report. Mr. Schroeder reported on the financial status of the District.

a. 2014-2015 Audit Report. Mr. Schroeder reviewed the 2014-2015 Audit with the Trustees and reported that there were no negative comments in the report. The 2014-2015 Annual Audit Report was accepted unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by Trustee Deby Provost.

b. Ratify Auditor's Representation Letter. Mr. Schroeder reported on the timing of the auditor's representation letter and that it was a normal part of the process of the audit. After consulting with the President, it was decided that a special meeting didn't need to be called and to rather seek ratification at the January 2016 Regular Board meeting to avoid the need for a special meeting. The executed representation letter with the Auditor Motion was ratified by the Trustees present on a motion by President Bill Mendelson, seconded by Trustee Robert Merdinger.

Item No. 6: Engineer's Report. Mr. Neudeck provided the Trustees with a written and oral report. Mr. Neudeck reported on the status of the Levee Subventions projects addressing vegetation maintenance along Shimizu drive. He also reported on the effect on the levee due to the presence of homeless people under Interstate 5 and that Caltrans was taking responsibility for and addressing the problem at this time. Mr. Neudeck next

reported on the ongoing efforts of beaver trapping in the Smith Canal and Louis Park area. He next reported that Smith Canal Inspection Notification letter was sent to 29 property owners and that the responses received from the property owners have been very positive. Mr. Neudeck next reported on the SJAFCA Smith Canal Closure Project and that two lawsuits have been filed challenging the project's environmental impact report. He reported that SJAFCA has commenced the full design of the project so that funding sources for the project are not jeopardized by delays in the project's progress.

Mr. Neudeck also reported on the current state of the precipitation this season and that there was no indication of any problems due to El Nino this year.

Mr. Neudeck and his staff then presented a draft of the District's Emergency Response Plan and development of an Emergency Warning and Evacuation Plan. He then reviewed in detail the draft plan with the Trustees. The funding for the plan and its development is being provided through the Department of Water Resources Emergency Response Grant awarded to and administered by the County. He also reviewed the evacuation map with the Trustees and explained that the location of the problem could affect how the evacuation routes would be determined by those responsible for making evacuation decisions.

Item No. 7: Adoption Resolution 2016-01 Approving And Authorizing Execution Of Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2015-2016. Mr. Schroeder reported on the Levee Subventions Program and the requirement of entering into an Annual Levee Subventions Agreement and the requirement that the District adopt a resolution authorizing the President to sign the agreement. Resolution 2016-01 was adopted unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by President Bill Mendelson.

Item No. 8: Adoption Resolution 2016-02 Revising District Bylaws. Mr. Schroeder reported that the existing bylaws of the District have not been amended for a substantial period of time and that at the direction of the President and Board he reviewed and revised the bylaws. With a minor typographical correction to Section 7, Resolution 2016-02 was adopted unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by Trustee Deby Provost.

Item No. 9: District Website. Mr. Schroeder asked the Trustees whether they wanted to include trustee contact information on the website. The Trustees decided to leave the decision of each Trustee on whether they want their contact information on the website by unanimous vote of the Trustees present on a motion by Trustee Deby Provost, seconded by President Bill Mendelson.

Item No. 10: Correspondence. There were no comments or discussions on this item.

Item No. 11: Calendar. Mr. Schroeder reviewed the calendar with the Trustees and reminded them to submit their Form 700 before April, 2016.

Item No. 12: Approval of Bills. Mr. Schroeder reported on the outstanding bills that had been received and the status of the District's accounts. The payment of the attached

bills was approved unanimously by the Trustees on a motion by a motion by Trustee Deby Provost, seconded by Trustee Robert Merdinger. Mr. Schroeder reported that at the next Board meeting that an agenda item will be included to add Trustee Provost as a person who can sign the District's warrants.

Item No. 13: Adjournment. Trustee Provost commented on her activity to get assistance from the appropriate agency in addressing the trash dumping problem in the area. The meeting was adjourned at 9:53 a.m. unanimously by the Trustees on a motion by Trustee Robert Merdinger, seconded by Trustee Deby Provost.

Respectfully submitted,



Daniel J. Schroeder, District Secretary

**RECLAMATION DISTRICT 828
BILLS TO BE PAID
January 2016**

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	SUB FUND	5 YR PLAN
Kjeldsen, Sinnock, & Neudeck, Inc.	17999	\$1,132.50				
	18000	\$603.75			x	
	18001	\$5,040.13				
	18002	\$7,544.08				
	18003	\$1,877.50				
	18133	\$365.00			x	
	18134	\$416.50				
	18135	\$981.25				
	18308	\$20.00				
	18309	\$638.75			x	
	18310	\$2,116.55				
	18311	\$368.09				
	18312	\$1,512.50				
			\$22,616.60			
D.A. Archer Excavation, Inc.	15-76	\$3,197.36				
			\$3,197.36			
Neumiller & Beardslee	273101	\$3,916.56				
	273633	\$4,535.39				
	274427	\$460.00				
			\$8,911.95			
Election Staff - 11/10/2015	Jean Knight	\$160.00				
	Rhonda Olmo	\$160.00				
	Kellie Maghoney	\$160.00				
			\$480.00			
Schwartz Fiannini Lanstberger & Adamson	45202	\$3,100.00				
			\$3,100.00			
Judith Buethe Communications	4968	\$136.00				
	5004	\$34.00				
			\$170.00			
Trustee Stipends - 1/28/2016	Bill Mendelson	\$50.00				
	Bob Merdinger	\$50.00				
	Deborah Provost	\$50.00				
			\$150.00			

TOTAL: \$38,625.91

NOTES:

Anticipated Fund Balance :	\$547,655.61	5 Year Plan Balance:
Less Submitted Bills for Payment:	<u>\$38,625.91</u>	
Total:	\$509,029.70	

notes

*as of December 2015 reports

BILLS PAID October 2015

NAME	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	SUB FUND	5 YR PLAN
Kjeldsen, Sinnock, & Neudeck, Inc.	17660	\$46.36				
	17661	\$1,384.65			x	
	17662	\$2,721.30				
	17663	\$947.50				
	17847	\$265.00				
	17848	\$145.00			x	
	17849	\$3,058.28				
	17850	\$1,025.00				
	17851	\$435.74				
			\$10,028.83	1216		
Neumiller & Beardslee	272409	\$4,697.88				
			\$4,697.88	1217		
Dohrmann Insurance Agency	14208	\$500.00				
			\$500.00	1211		
Trustee Stipends - 10/22/2015	Bill Mendelson	\$50.00		1218		
	Bob Merdinger	\$50.00		1219		
	Paul Marsh	\$50.00		1220		
			\$150.00			

TOTAL: \$15,376.71

*Paid 9/25/15 - ratified