

**Minutes of Regular Meeting of  
Reclamation District 828  
Held on May 13, 2016**

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The regular meeting of the Board of Trustees of Reclamation District 828 was held at 8:30 p.m. on May 13, 2016 at 509 West Weber Avenue, 5th Floor, Stockton, California 95203.

**Item No. 1:** Call to Order. The meeting was called to order at 8:31 p.m. Present were President Bill Mendelson, Trustee Robert Merdinger and Trustee Deby Provost. Also present was Dan Schroeder, District Counsel, Andy Pinasco, and Chris Neudeck, District Engineer.

**Item No. 2:** Public Comment. There was no public comment.

**Item No. 3:** Approval of Minutes. The minutes of the January 28, 2016 regular meeting with corrections were approved unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by Trustee Deby Provost.

**Item No. 4:** Financial Report. Mr. Schroeder reported on the financial status of the District.

a. Adopt Resolution 2016-03 Designating Signatories for District Warrants. Mr. Schroeder reviewed the annual warrant signing authorization list with the trustees that would add Trustee Provost as a signer of the District warrants. He also presented the district with the option of authorizing the District Secretary to sign warrants in the event there was a difficulty in obtaining two trustees signatures in a time limited situation. The resolution was adopted unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by Trustee Deby Provost.

b. Insurance for Secretary Signing Warrants. Mr. Schroeder explained the requirements under the Water Code for a bond or insurance in the event the Trustees authorized the Secretary to sign warrants and the costs associated with an addition to the District's insurance policy. The Secretary was authorized to obtain insurance coverage for the Secretary to sign warrants unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by Trustee Deby Provost.

c. Approve Storage Sharing Agreement with RD 2126, 1614, 1608. Mr. Schroeder reported on the options the Trustees have on locations for storing the District's records as well as the high cost for reviewing all of the records to determine which could be destroyed. He further explained that three other reclamation district he represents are sharing a local storage unit whereby each district pays a portion of the monthly rental costs and that the District was welcome to store its records in the same unit in exchange for sharing in 1/4<sup>th</sup> of the monthly costs. The Secretary was authorized to enter into a cost sharing agreement with Reclamation Districts 1608, 1614, and 2126 for use of the existing storage facility to store its records unanimously by the Trustees present on a motion by President Bill Mendelson, seconded by Trustee Robert Merdinger.

**Item No. 5:** Engineer's Report. Mr. Neudeck provided the Trustees with a written and oral report.

a. Mr. Neudeck reported on the status of the 1<sup>st</sup> phase of the Vegetation Control Project addressing vegetation maintenance along Shimizu drive. He reported that the 2<sup>nd</sup> phase of the Project would commence sometime in July, 2016 at a cost of \$25,000.00 and suggested supplementing the 2<sup>nd</sup> phase by \$10,000 for herbicide straying. The District's Engineer was authorized to commence with the 2<sup>nd</sup> phase in July in an amount up to \$35,000.00 by unanimous vote by the Trustees present on a motion by Trustee Deby Provost, seconded by Trustee Robert Merdinger.

He also reported on 6 responses from the inspection letters mailed to 29 property owners along Smith Canal east of Buena Vista to Pershing Ave.

Mr. Neudeck next reported on the progress of the Smith Canal Closure Structure and the role the CEQA litigation might play in the timing of construction of the project.

b. Adopt Emergency Operation Plan and Flood Contingency Map. Mr. Neudeck reviewed the proposed Plan that was presented to the Trustees at the January Board Meeting and provided binders of the Plan to each of the Trustees. The District's Emergency Operation Plan and Flood Contingency Map -01 was adopted unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by President Bill Mendelson.

c. Discussion regarding trespassers on levees. The Trustees discussed the issues regarding trespassers and homeless people that cause damage to the District's levees.

**Item No. 6:** Adoption Resolution 2016-01 Approving And Authorizing Execution Of Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2015-2016. Mr. Schroeder reported on the Levee Subventions Program and the requirement of entering into an Annual Levee Subventions Agreement and the requirement that the District adopt a resolution authorizing the President to sign the agreement. Resolution 2016-01 was adopted unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by President Bill Mendelson.

**Item No. 8:** Adoption Resolution 2016-02 Revising District Bylaws. Mr. Schroeder reported that the existing bylaws of the District have not been amended for a substantial period of time and that at the direction of the President and Board he reviewed and revised the bylaws. With a minor typographical correction to Section 7, Resolution 2016-02 was adopted unanimously by the Trustees present on a motion by Trustee Robert Merdinger, seconded by Trustee Deby Provost.

**Item No. 9:** District Website. Mr. Schroeder asked the Trustees whether they wanted to include trustee contact information on the website. The Trustees decided to leave the decision of each Trustee on whether they want their contact information on the website by unanimous vote of the Trustees present on a motion by Trustee Deby Provost, seconded by President Bill Mendelson.

**Item No. 10:** Correspondence. There were no comments or discussions on the correspondence attached to the agenda packet.

a. Disclosure of Enterprise System Information. Mr. Schroeder reported on the recent change in the law requiring identification of the programs that the District uses on its system. Since the District does not own or operate a computer system, the disclosure form in the agenda packet reflected that the District had none to disclose.

**Item No. 11:** Calendar. Mr. Schroeder reviewed the calendar with the Trustees. The Trustees discussed the desire to change the regular meeting date from the fourth Thursday of the month the Trustees meet to the third Thursday of each month at 8:30. Mr. Schroeder stated that he will prepare the change in the bylaws for the Trustees to approve at the next meeting changing the regular meeting dates to the third Thursday of month the Trustees meet. Mr. Schroeder reported that he would be unavailable for the July meeting as scheduled. The Trustees agreed to move the July 2016 Regular Meeting to July 15, 2016 at 8:30 a.m..

**Item No. 12:** Approval of Bills. Mr. Schroeder reported on the outstanding bills that had been received and the status of the District's accounts. He also reported that Trustee Provost declined to accept any stipend for her service for personal reasons. The payment of the attached bills was approved unanimously by the Trustees on a motion by a motion by Trustee Deby Provost, seconded by Trustee Robert Merdinger.

**Item No. 13:** Adjournment. The meeting was adjourned at 9:43 a.m. unanimously by the Trustees on a motion by Trustee Robert Merdinger, seconded by Trustee Deby Provost.

Respectfully submitted.



Daniel J. Schroeder, District Secretary

**RECLAMATION DISTRICT 828**

**BILLS TO BE PAID**

**MAY 2016**

<b>NAME</b>	<b>INVOICE DATE</b>	<b>INVOICE #</b>	<b>AMOUNT</b>	<b>TOTAL \$</b>	<b>WARRANT #</b>	<b>SUB FUND</b>	<b>Co ERP</b>
Kjeldsen, Sinnock, & Neudeck, Inc.	2/5/2016	18462	\$1,236.25				
	2/5/2016	18463	\$603.75			*	
	2/5/2016	18464	\$886.25				
	3/10/2016	18626	\$502.50			*	
	3/10/2016	18627	\$701.25				
	3/10/2016	18628	\$1,602.50				
	4/19/2016	18807	\$708.75			*	
	4/19/2016	18808	\$447.50				
	4/19/2016	18809	\$1,368.75				
	5/9/2016	18936	\$510.00				
	5/9/2016	18937	\$356.25			*	
	5/9/2016	18938	\$447.50				
				<b>\$9,371.25</b>			
Dino & Son Ditching Service	3/24/2016	16-11	\$24,500.00				
				<b>\$24,500.00</b>			
Neumiller & Beardslee	2/16/2016	274935	\$5,505.18				
	3/14/2016	275428	\$802.29				
	4/15/2016	276531	\$3,774.75				
	5/12/2016	277592	\$1,125.50				
				<b>\$11,207.72</b>			
Trustee Stipends - 5/13/2016		Bill Mendelson	\$50.00				
		Bob Merdinger	\$50.00				
				<b>\$100.00</b>			

TOTAL:

**\$45,178.97**

**NOTES:**

Anticipated Fund Balance :	\$536,206.48	5 Year Plan Balance:
Less Submitted Bills for Payment:	<u>\$45,178.97</u>	
Total:	\$491,027.51	

RECLAMATION DISTRICT 828

BILLS TO BE PAID

January 2016

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	WARRANT #	SUB FUND	5 YR PLAN
Kjeldsen, Sinnock, & Neudeck, Inc.		17999	\$1,132.50				
		18000	\$603.75			x	
		18001	\$5,040.13				
		18002	\$7,544.08				
		18003	\$1,877.50				
		18133	\$365.00			x	
		18134	\$416.50				
		18135	\$981.25				
		18308	\$20.00				
		18309	\$638.75			x	
		18310	\$2,116.55				
		18311	\$368.09				
		18312	\$1,512.50				
				\$22,616.60	1222		
D.A. Archer Excavation, Inc.		15-76	\$3,197.36				
				\$3,197.36	1223		
Neumiller & Beardslee		273101	\$3,916.56				
		273633	\$4,535.39				
		274427	\$460.00				
				\$8,911.95	1224		
Election Staff - 11/10/2015		Jean Knight	\$160.00			1225	
		Rhonda Olmo	\$160.00			1226	
		Kellie Maghoney	\$160.00			1227	
				\$480.00			
Schwartz Fiannini Lanstberger & Adamson		45202	\$3,100.00				
				\$3,100.00	1228		
Judith Buethe Communications		4968	\$136.00				
		5004	\$34.00				
				\$170.00	1229		
Trustee Stipends - 1/28/2016		Bill Mendelson	\$50.00			1230	
		Bob Merdinger	\$50.00			1231	
		Deborah Provost	\$50.00			1232	
				\$150.00			

TOTAL: \$38,625.91

NOTES:

Anticipated Fund Balance :	\$547,655.61	5 Year Plan Balance:
Less Submitted Bills for Payment:	\$38,625.91	
Total:	\$509,029.70	