

**Minutes of Regular Meeting of
Reclamation District 828
Held on January 18, 2018**

The regular meeting of the Board of Trustees of Reclamation District 828 was held at 8:30 a.m. on January 18, 2018 at 509 West Weber Avenue, 5th Floor, Stockton, California 95203.

Item No. 1: Call to Order. The meeting was called to order at 8:33 a.m. Present were President Bill Mendelson and Trustee Paul Marsh. Trustee Deby Provost was absent. Also present was Daniel J. Schroeder, District Secretary and Counsel, Andy Pinasco, and Chris Neudeck, District Engineer.

Item No. 2: Public Comment. There was no public comment.

Item No. 3: Approval of Minutes. Mr. Schroeder reviewed the October 19, 2017 minutes with the Trustees. The minutes of the October 19, 2017 regular meeting as amended were approved unanimously by the Trustees present on a motion by President Mendelson, seconded by Trustee Paul Marsh.

Item No. 4: Financial Report. Mr. Schroeder reported on the financial status of the District and provided the Trustees with a written end of the fiscal year financial report. The financial report was accepted by unanimous vote of the Trustees present on motion by Trustee Marsh, seconded by President Mendelson.

- a. Approve 2016-2017 Audit Report and related documents. Mr. Schroeder reviewed the audit with the Trustees. The Audit Report for the 2016-2017 audit was accepted unanimously by the Trustees present on a motion by President Mendelson, seconded by Trustee Paul Marsh.
- b. Review Financial Accounting and Related Practices Mr. Schroeder reviewed the need for a written policy in response to the auditor controller and reported that he will present a policy to the Board for approval at the April meeting.
- c. JPRIMA Annual Insurance Approval. Mr. Pinasco reviewed the history of the insurance since joining JPRIMA last year under a three-year contract. The proposal presented from JPRIMA includes the option of privacy protection coverage for additional amount. Mr. Pinasco recommended not including that coverage since the District does not manage information systems that would contain privacy information that would create liability. The Trustees present unanimously approved the JPRIMA policy without the privacy protection coverage on a motion by President Mendelson, seconded by Trustee Paul Marsh.
- d. CAL Mutual JPRIMA Annual Meeting. Mr. Schroeder reviewed the annual meeting notice from JPRIMA and explained the nomination process and voting options should the Trustees desire to participate. He informed the Trustees that if any of them wanted to attend the meeting, a special meeting would need to be scheduled to approve the expense of attending. The trustees chose not to take any action.

Item No. 5: Engineer's Report. Mr. Neudeck presented an oral and written report. He first reported on the levee subventions program and the environmental notice obligations involving Native American Heritage Commission/California Historical Resource Information Systems in certain situations. He next reported on the process for making claims under the subventions program and handed out a manual outlining the claims process used by his office and other reclamation districts. He next reported on the fall 2017 operations and maintenance waterside levee inspection identifying areas of the levee needing attention and cost estimates for the work identified in the report provided. He pointed out that none of the identified areas is critical at this time and recommended spreading the repairs over several years to manage the cost. He next updated the Trustees on the vegetation removal progress. He also reported on the work being performed by PG&E gas main project. After working with PG&E, they addressed the backfill used on the project. Regarding levee erosion under highway 5, he updated the Trustees on discussions with Caltrans on addressing the problem. He anticipates Caltrans will provide him with a schedule of when the work will be performed. He next reported on the City of Stockton's Buena Vista Storm Water Pumping Station repair issues that is causing a problem with erosion with the configuration of the discharge pipe. There are ongoing discussions with the City on addressing the problem. Finally, he provided a brief update on the Smith Canal Closure Structure. He reported on SJAFCA's search for a new executive director.


Item No. 6: Correspondence. Mr. Schroeder briefly reported on the correspondence attached to the agenda.

Item No. 7: Calendar. Mr. Schroeder reviewed the calendar with the Trustees.

Item No. 8: Approval of Bills. Mr. Schroeder reported on the outstanding bills that had been received and the status of the District's accounts. The payment of the attached bills was approved unanimously by the Trustees on a motion by President Bill Mendelson, seconded by Trustee Paul Marsh.

Item No. 9: Adjournment. The meeting was adjourned at 9:38 a.m.

Respectfully submitted,



Daniel J. Schroeder, District Secretary

**RECLAMATION DISTRICT 828
BILLS TO BE PAID
January 2018**

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	RATIFY	WARRANT #
Business Printing Service (Warrants)	10/31/2017	18552	\$234.35			
				\$234.35	X	1285
Custom Spraying, Inc.	11/3/2017	11-1680	\$2,500.00			
				\$2,500.00		
Kjeldsen, Sinnock, & Neudeck, Inc.	11/13/2017	21830	\$720.00			
	11/13/2017	21831	\$1,300.46			
	11/13/2017	21832	\$160.00			
	11/13/2017	21833	\$675.00			
	11/13/2017	21834	\$192.50			
	12/18/2017	21989	\$1,369.00			
	12/18/2017	21990	\$132.00			
	12/18/2017	21991	\$3,895.04			
	12/18/2017	21992	\$310.00			
	1/12/2018	22137	\$652.00			
	1/12/2018	22138	\$357.00			
				\$9,763.00		
Neumiller & Beardslee	11/21/2017	288571	\$2,110.46			
	10/21/2017	289562	\$394.68			
				\$2,505.14		
SJ County Registrar (Election Expenses)	10/31/2017	cf-17025	\$50.00		X	1284
				\$50.00		
Schwartz Giannini Lantsberger & Adamson	10/31/2017	49766	\$3,100.00			
				\$3,100.00		
Trustee Stipend - January 2018 Meeting	Bill Mendelson		\$50.00	\$50.00		
Trustee Stipend - January 2018 Meeting	Paul Marsh		\$50.00	\$50.00		

TOTAL: **\$18,252.49**

NOTES:

Anticipated Fund Balance as of 12-31-2017:	\$491,447.55
Less Submitted Bills for Payment:	<u>\$18,252.49</u>
Total:	\$473,195.06

**RECLAMATION DISTRICT 828
BILLS TO BE PAID
October 2017**

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$		WARRANT #
Kjeldsen, Sinnock, & Neudeck, Inc.	9/19/2017	21516	\$240.00			
	9/19/2017	21517	\$1,409.00			
	9/19/2017	21518	\$537.00			
	9/19/2017	21519	\$105.00			
	9/19/2017	21520	\$812.20			
	9/19/2017	21521	\$360.00			
	9/19/2017	21522	\$1,052.50			
	9/19/2017	21523	\$45.00			
	10/18/2017	21674	\$1,304.00			
	10/18/2017	21675	\$217.50			
	10/18/2017	21676	\$270.28			
	10/18/2017	21677	\$77.50			
	10/18/2017	21678	\$891.50			
					\$7,321.48	
Neumiller & Beardslee	9/18/2017	287314	\$2,628.25			
	10/17/2017	287984	\$2,648.14			
				\$5,276.39		1276
Mayaco Marketing & Internet	10/16/2017	14047	\$2,500.00			
				\$2,500.00		1277
Dino & Son Ditching	10/4/2017	1014	\$10,000.00			
				\$10,000.00		1278
Judith Buethe Communications	10/2/2017	6171	\$125.88			
				\$125.88		1279
The Record (Notice of No Election Publication)	9/25/2017	1104152	\$79.80			
				\$79.80		#1274 Ratification
Reclamation District 1608 (Re Storage Unit)		186-17/18	\$200.00			
				\$200.00		1280
Trustee Stipend - October 19, 2017 Meeting	Bill Mendelson		\$50.00	\$50.00		1281
Trustee Stipend - October 19, 2017 Meeting	Deby Provost		\$50.00	\$50.00		1282
Trustee Stipend - October 19, 2017 Meeting	Paul Marsh		\$50.00	\$50.00		1283

TOTAL: **\$25,653.55**

NOTES:

Anticipated Fund Balance as of 9-30-2017:	\$488,276.38
Less Submitted Bills for Payment:	<u>\$25,653.55</u>
Total:	\$462,622.83