

**RECLAMATION DISTRICT NO. 828  
AGENDA FOR  
BOARD OF TRUSTEES  
8:30 A.M. OCTOBER 21, 2021**

**AGENDA**

1. Call to Order/Roll Call.
2. Public comment: Under Government Code section 54954.3, members of the public may address the Board on any issue in the District's jurisdiction. The public may address any item on the agenda at the time it is taken up.
3. Consider for approval minutes of the June 17, 2021, and July 15, 2021 meetings.
4. Financial Report.
  - a. Review and accept 2020-2021 Audit and authorize Secretary to sign representation letter and take all other necessary action regarding the audit.
5. Engineers' Report; discussion, possible action, and request for direction.
  - a. Discussion and direction on general maintenance issues.
  - b. Subvention's Fund Claim.
  - c. Discussion and direction regarding Caltrans Levee Erosion Repair Beneath Interstate 5 Bridge
6. Adopt Resolution 2021-04 Appointing District Secretary
7. Correspondence and meeting attendance reports.
8. District Staff Reports.
9. District Calendar
10. Approval of bills to be paid.
11. Adjournment.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Daniel J. Schroeder at 209/948-8200 during regular business hours, at least twenty-four hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Stockton, California during normal business hours.*

**AGENDA PACKET**  
**RECLAMATION DISTRICT 828**  
**OCTOBER 21, 2021**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Self-explanatory.
3.	Please see attached.
4.	Please see attached.
4.a.	Please see attached.
5.	Self-explanatory.
6.	Please see attached.
7.	Self-explanatory.
8.	Self-explanatory.
9.	Please see attached.
10.	Please see attached.
11.	Self-explanatory.

# ITEM 3

**Minutes of Meeting of  
Reclamation District 828  
Held on June 17, 2021**

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The meeting of the Board of Trustees of Reclamation District 828 was held at 8:30 a.m. on June 21, 2021 via teleconference.

**Item No. 1:** Call to Order. The meeting was called to order at 8:30 a.m. Present were President Bill Mendelson, and Trustee Paul Marsh. Trustee Provost was absent. Also present was Assistant Counsel, Andy Pinasco.

**Item No. 2:** Approve and Authorize District Official to Execute City of Stockton Temporary Right of Entry for Buena Vista Levee Slope Project. Mr. Pinasco provided an oral report explaining the City's request for the District to execute the Temporary Right of Entry ("TROE"). Mr. Pinasco then discussed the terms of the TROE with the Trustees and answered questions regarding the TROE's term and District obligations. The Trustees present unanimously approved the terms of the TROE and authorized Trustee President Mendelson to execute the TROE on the District's behalf on a motion by President Mendelson, Seconded by Trustee Marsh.

**Item No. 3:** Adjournment. The meeting was unanimously adjourned unanimous vote of the Trustees present on a motion by President Mendelson, seconded by Trustee Marsh at 8:33 a.m.

Respectfully submitted,

Daniel J. Schroeder, District Secretary

**Minutes of Meeting of  
Reclamation District 828  
Held on July 15, 2021**

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The meeting of the Board of Trustees of Reclamation District 828 was held at 9:00 a.m. on July 15, 2021.

**Item No. 1:** Call to Order. The meeting was called to order at 9:00 a.m. Present were President Bill Mendelson and Trustee Paul Marsh. Trustee Provost was absent. Also present was Andy Pinasco, filling in as District Secretary, and Chris Neudeck, District Engineer, and Andy Pinasco.

**Item No. 2:** Public Comment. None.

**Item No. 3:** Approval of Minutes. Mr. Pinasco reviewed the draft minutes of the April 15, 2021, and June 17, 2021. The minutes of the April 15, 2021, and June 17, 2021 meetings, were approved unanimously by the Trustees present on a motion by Trustee Marsh, seconded by President Mendelson.

**Item No. 4:** Financial Report. Mr. Pinasco reviewed the written financial report provided to the Trustees at the meeting. The financial report was accepted unanimously by the Trustees present on a motion by Trustee Marsh, seconded by President Mendelson.

**Item No. 5:** Engineers' Report; request for direction. Mr. Neudeck provided a written and oral report to the Trustees. He reported on the status of repairing the levee waterside slope at the Buena Vista Pump station with District forces.

**Item No. 6:** Assessment. Adopt Resolution 2021-01 Certifying Assessments to be Collected and Establishing a Procedure for Collection. Mr. Pinasco reported on the District's assessment and the purpose of the resolution. Resolution 2020-01 was adopted unanimously by the Trustees present on a motion by Trustee Marsh, seconded by President Mendelson.

**Item No. 7:** CEQA Exemption. Adopt Resolution 2021-02 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2021-2022. Mr. Pinasco reported on the purpose of the resolution and the exemption. Resolution 2021-02 was adopted unanimously by the Trustees present on a motion by Trustee Marsh, seconded by President Mendelson.

**Item No. 8:** Subventions Agreement. Adopt Resolution 2021-03 Approving and Authorizing Execution of Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2021-2022. Mr. Pinasco reported on the purpose of the resolution and the exemption. Resolution 2021-03 was adopted unanimously by the Trustees present on a motion by President Mendelson, seconded by Trustee Marsh.

**Item No. 9:** Correspondence. Mr. Pinasco provided an oral report regarding District Correspondence.

**Item No. 10:** Calendar. Mr. Pinasco reviewed the upcoming calendar events with the Trustees.

**Item No. 11:** Approval of Bills. Mr. Pinasco reported on the outstanding bills that had been received and the status of the District's accounts. The Trustees unanimously approved payment of the attached bills on a motion by Trustee Marsh, seconded by President Mendelson.

**Item No. 12:** Adjournment. The meeting was unanimously adjourned at 9:15 a.m.

Respectfully submitted,

Daniel J. Schroeder, District Secretary

# ITEM 4

RECLAMATION DISTRICT NO. 828  
 OCTOBER 2021 FINANCIAL REPORT  
 25% FISCAL YEAR 2021-2022

		BUDGET FY 2020-2021	Expended PTD	Expended YTD	% YTD
<b><u>EXPENSES</u></b>					
<b>GENERAL FUND</b>					
<b>Administrative</b>					
G1	Annual Audit	\$3,200.00	\$0.00	\$0.00	0%
G2	Public Communication and Noticing	200.00	\$220.00	\$220.00	110%
G3	Election Expense	25,000.00	\$3,851.15	\$3,851.15	0%
G4	Trustee Fees	600.00	\$0.00	\$150.00	25%
G5	County Assessment Administration	650.00	\$0.00	\$0.00	0%
	<b>SUBTOTAL</b>	<b>\$29,650.00</b>	<b>\$4,071.15</b>	<b>\$4,221.15</b>	<b>14%</b>
<b>Consultants</b>					
G14	Engineering				
G14A	General Engineering	\$7,500.00	\$2,424.16	\$3,036.66	40%
G14C	Levee Subventions	\$7,500.00	\$2,357.53	\$3,573.78	0%
G14D	Levee Maintenance (Engineering)	\$7,500.00	\$0.00	\$1,228.00	16.4%
G14E	DWR 5 Year Plan	\$15,000.00	\$0.00	\$0.00	0.0%
G15	General Legal	25,000.00	\$3,104.63	\$6,564.94	26%
	<b>SUBTOTAL</b>	<b>\$62,500.00</b>	<b>\$7,886.32</b>	<b>\$14,403.38</b>	<b>23%</b>
<b>Other</b>					
G18	Insurance	\$5,000.00	\$4,263.50	\$4,263.50	85%
	<b>SUBTOTAL</b>	<b>\$5,000.00</b>	<b>\$4,263.50</b>	<b>\$4,263.50</b>	<b>85%</b>
	<b>TOTAL GENERAL FUND</b>	<b>\$97,150.00</b>	<b>\$16,220.97</b>	<b>\$22,888.03</b>	<b>24%</b>
<b>RECURRING EXPENSES</b>					
R1	Levee				
R1A	General Maintenance	\$10,000.00	\$692.50	\$692.50	7%
R1B	Riprap and Levee Repair	25,000.00	\$32,982.58	\$33,212.68	133%
R1C	Weed Control	25,000.00	\$1,300.00	\$1,300.00	5%
R1D	Animal Damage Control	0.00	\$0.00	\$0.00	0%
	<b>SUBTOTAL</b>	<b>\$60,000.00</b>	<b>\$34,975.08</b>	<b>\$35,205.18</b>	<b>59%</b>
	<b>TOTAL RECURRING EXPENSES</b>	<b>\$60,000.00</b>	<b>\$34,975.08</b>	<b>\$35,205.18</b>	<b>59%</b>
	<b>TOTAL EXPENSES</b>	<b>\$157,150.00</b>	<b>\$51,196.05</b>	<b>\$58,093.21</b>	<b>37%</b>

		BUDGET FY 2020-2021	Income PTD	Income YTD	% YTD
<b><u>INCOME</u></b>					
Assessment - Existing					
		\$48,641.60	\$0.00	\$0.00	0%
Interest					
		4,000.00	\$535.40	\$535.40	13%
DWR 5 Year Plan Reimbursement					
		\$15,000.00	\$0.00	\$0.00	0%
Subvention Reimbursement					
		\$5,000.00	\$0.00	\$0.00	0%
	<b>TOTAL, GROSS INCOME</b>	<b>\$72,641.60</b>	<b>\$535.40</b>	<b>\$535.40</b>	<b>1%</b>
	<b>NET INCOME (LOSS)</b>	<b>(\$84,508.40)</b>	<b>(\$50,660.65)</b>	<b>(\$57,557.81)</b>	

<b>Fund Balance</b>	
Fund Balance as of July 1, 2021	\$ 542,570.88
Temporary Employee Fund	\$ 23,891.01
Revenues (YTD)	\$ 535.40
Expenses (YTD)	\$ 58,093.21
<b>Total Cash as of October, 2021</b>	<b>\$ 504,742.08</b>



# ITEM 4.a.

## RECLAMATION DISTRICT NO. 828

September 22, 2021

Schwartz, Giannini, Lantsberger & Adamson  
3461 Brookside Road Suite E  
Stockton, California 95219

This representation letter is provided in connection with your audit of the financial statements of Reclamation District No. 828, which comprise the financial position of the governmental activities, and each major fund as of June 30, 2021, and the respective changes in financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in conformity with the cash basis of accounting which is a Special Purpose Framework (SPF).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as September 22, 2021, the following representations made to you during your audit.

### **Financial Statements**

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 8, 2021, including our responsibility for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with the cash basis of accounting and include all properly classified funds and other financial information of the primary government required by the cash basis of accounting to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates are reasonable.

Reclamation District No. 828  
Management Representation Letter

- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed.
- 7) All events subsequent to the date of the financial statements and for which cash basis financial statements requires adjustment or disclosure have been adjusted or disclosed. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financials.
- 8) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the District's accounts.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with the cash basis of accounting.
- 10) Guarantees, whether written or oral, under which the District is contingently liable, if any, have been properly recorded or disclosed.

**Information Provided**

- 11) We have provided you with:
  - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
  - b) Additional information that you have requested from us for the purpose of the audit.
  - c) Unrestricted access to persons within the District from whom you determined it necessary to obtain audit evidence.
  - d) Minutes of the meetings of the District or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the District and involves:
  - a) Management,
  - b) Employees who have significant roles in internal control, or
  - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the District's financial statements communicated by employees, former employees, regulators, or others.

Reclamation District No. 828  
Management Representation Letter

- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We are not aware of any pending or threatened litigation, claims, or assessments and unasserted claims or assessments that are required to be accrued or disclosed in the financial statements, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- 18) We have disclosed to you the identity of the District's related parties and all the related party relationships and transactions of which we are aware.

**Government—specific**

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 21) The District has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 22) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 23) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 24) As part of your audit, you assisted with preparation of the financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have assumed all management responsibilities. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 25) The District has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 26) The District has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 27) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.

Reclamation District No. 828  
Management Representation Letter

- 28) The financial statements properly classify all funds and activities.
- 29) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 30) Components of net position and components of fund balance are properly classified and, if applicable, approved.
- 31) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 32) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 33) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 34) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- 35) We have appropriately disclosed the District's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

**RECLAMATION DISTRICT NO. 828**

**FINANCIAL REPORT**

**JUNE 30, 2021**

**DRAFT**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees  
Reclamation District No. 828

We have audited the accompanying cash basis financial statements of the governmental activities and the major funds of Reclamation District No. 828 (the District) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Philip Lantsberger, CPA  
Robert Gross, CPA  
Nikolas A. Torres, CPA

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## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position - cash basis of the governmental activities and the major funds of the District as of June 30, 2021, and the respective changes in financial position - cash basis, thereof for the year then ended in accordance with the basis of accounting described in Note 1.

## Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

## Other Matters

The District has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America have determined is necessary to supplement, although not required to be part of, the basic financial statements.

*Schwartz, Giannini, Santberger & Adamson*

Stockton, California  
September 22, 2021

**RECLAMATION DISTRICT NO. 828**  
**Statement of Net Position - Cash Basis**  
**June 30, 2021**

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	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and cash equivalents	
Cash in county treasury (Note 3)	\$ 545,070
Cash in bank - checking (Note 3)	<u>30,000</u>
Total assets	<u>\$ 575,070</u>
<b>NET POSITION</b>	
Restricted for projects	\$ 2,499
Unrestricted	<u>572,571</u>
Total net position	<u>\$ 575,070</u>

The accompanying notes are an integral part of these financial statements.

**RECLAMATION DISTRICT NO. 828**  
**Statement of Activities - Cash Basis**  
**For the year ended June 30, 2021**

	Cash Disbursements	Operating Receipts, Grants, and Contributions	Net (Disbursements) Receipts and Changes in Net Position
<b>Governmental activities</b>			
Operations	\$ (59,033)	\$ 7,621	\$ (51,412)
Net program (disbursements) receipts	\$ (59,033)	\$ 7,621	\$ (51,412)
 General receipts:			
Landowner assessments			\$ 51,820
Interest income			4,491
Total general receipts			\$ 56,311
Change in net position			\$ 4,899
Net position - beginning of year			570,171
Net position - end of year			\$ 575,070

The accompanying notes are an integral part of these financial statements.

**RECLAMATION DISTRICT NO. 828**  
**Balance Sheet - Governmental Fund - Cash Basis**  
**June 30, 2021**

	General Fund	Special Revenue	Total
<b>ASSETS</b>			
Cash and cash equivalents			
Cash in county treasury (Note 3)	\$ 542,571	\$ 2,499	\$ 545,070
Cash in bank - checking (Note 3)	30,000	-	30,000
Total assets	\$ 572,571	\$ 2,499	\$ 575,070
<b>FUND BALANCE</b>			
Restricted	\$ -	\$ 2,499	\$ 2,499
Unassigned	572,571	-	572,571
Total fund balance	\$ 572,571	\$ 2,499	\$ 575,070

The accompanying notes are an integral part of these financial statements.

**RECLAMATION DISTRICT NO. 828**  
**Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balance -**  
**Governmental Fund**  
**For the Year Ended June 30, 2021**

	General Fund	Special Revenue	Total
<b>RECEIPTS</b>			
Landowner assessments	\$ 51,820	\$ -	\$ 51,820
State assistance - subventions	7,621	-	7,621
Interest income	4,348	143	4,491
Total receipts	<u>\$ 63,789</u>	<u>\$ 143</u>	<u>\$ 63,932</u>
<b>DISBURSEMENTS</b>			
Engineering	\$ 34,737	\$ -	\$ 34,737
Insurance	5,497	-	5,497
Legal and accounting	16,479	-	16,479
Levee repairs and maintenance	1,300	-	1,300
Miscellaneous	320	-	320
Trustee fee	700	-	700
Total disbursements	<u>\$ 59,033</u>	<u>\$ -</u>	<u>\$ 59,033</u>
Excess of receipts over disbursements	<u>\$ 4,756</u>	<u>\$ 143</u>	<u>\$ 4,899</u>
Other financing sources/uses:			
Transfers	\$ 16,296	\$ (16,296)	\$ -
Total other financing sources/uses	<u>\$ 16,296</u>	<u>\$ (16,296)</u>	<u>\$ -</u>
Net increase (decrease) in fund balance	\$ 21,052	\$ (16,153)	\$ 4,899
Cash basis fund balance - beginning	<u>551,519</u>	<u>18,652</u>	<u>570,171</u>
Cash basis fund balance - ending	<u>\$ 572,571</u>	<u>\$ 2,499</u>	<u>\$ 575,070</u>

The accompanying notes are an integral part of these financial statements.

**RECLAMATION DISTRICT NO. 828**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2021**

**NOTE 1. SIGNIFICANT ACCOUNTING POLICIES**

Nature of business

Reclamation District No. 828 is a political subdivision of the State of California organized March 4, 1912 by the landowners of Weber Tract for the purpose of maintenance, protection and repair of the reclamation works on Weber Tract. The District operates under Section 50000 "Reclamation Districts" of the California State Water Code.

The District lies within the City of Stockton, bounded on the north by Smith Canal, on the west and south by the Stockton Channel, and on the east by Pershing Avenue. The total area of the District is approximately 695 acres.

The District is primarily supported by assessments of its landowners as projected, calculated, and levied by its Board of Trustees. Expenses incurred by the District are, at times, partially reimbursed by various federal, state, and local assistance or reimbursement programs.

The District management considered all potential component units for inclusion in the reporting entity by applying the criteria set forth in accounting principles generally accepted in the United States of America. The District concluded that there are no potential component units which should be included in the reporting entity.

Government-wide financial statements

The government-wide financial statements (i.e., the Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis) report information on all of the cash receipts and disbursements activity of the primary government.

The statement of activities demonstrates the degree to which cash disbursements of a given function or segment are offset by program cash receipts. Cash disbursements are those that are clearly identifiable with a specific function or segment. Program cash receipts include 1) charges paid by the recipients of goods or services offered by the programs and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other receipts not classified as program receipts are presented as general receipts.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Fund financial statements

The fund financial statements (i.e., the Governmental Fund Balance Sheet - Cash Basis and the Statement of Cash Receipts, Disbursements, and Changes in Governmental Fund Balance - Cash Basis) provide information about the District's funds. The District has one type of fund (governmental), which is comprised of two major funds as follows:

**RECLAMATION DISTRICT NO. 828**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2021**

**NOTE 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

General fund – This fund is established to account for resources devoted to financing the general services that the District performs. Property assessments and other sources of revenue used to finance the fundamental operations of the District are included in this fund. This fund is charged with all costs of operating the District for which a separate fund has not been established.

Special revenue fund – This fund is established to account for the proceeds of specific revenue sources other than special assessments or expendable trusts. Generally, resources accounted for in this fund originate from state and federal programs and developer fees.

The District has adopted GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement establishes criteria for classifying governmental fund balances into specifically defined classifications. Classifications are hierarchical and are based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the funds may be spent. Application of GASB 54 requires the District to classify and report amounts in the appropriate fund balance classifications. The District's accounting and finance policies are used to interpret the nature and/or requirements of the funds and their corresponding assignment of nonspendable, restricted, committed, assigned, or unassigned.

*Nonspendable* – Amounts that cannot be spent because they are either not spendable in form or are legally or contractually required to be maintained intact.

*Restricted* – Amounts constrained regarding use from restrictions externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or by restrictions imposed by law through constitutional provisions or enabling legislation.

*Committed* – Amounts constrained regarding use for specific purposes pursuant to requirements imposed by formal action of the District's highest level of decision making authority.

*Assigned* – Amounts constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the Board of Trustees, District manager or their designee.

*Unassigned* – Amounts that have not been restricted, committed, or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. Other governmental funds besides the general fund can only report a negative unassigned fund balance amount.

**RECLAMATION DISTRICT NO. 828**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2021**

**NOTE 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources (committed, assigned and unassigned) as they are needed. When unrestricted resources (committed, assigned, and unassigned) are available for use it is the District's policy to use committed resources first, then assigned, and then unassigned as they are needed.

Interfund Transfers

Interfund transfers represent the flow of assets from one fund to another where repayment is not expected. Such transfers are reported as transfers in and out.

Measurement focus, basis of accounting, and financial statement presentation

The District accounts for governmental funds using the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. This method recognizes revenues when received and expenditures when paid.

Demand Warrants

The District is authorized under the California State-Water Code to issue demand warrants.

Budgetary accounting

The District does not utilize formal budgetary procedures and is not required to adopt such procedures by law. Accordingly, budgetary comparison information is not required or presented.

Use of estimates

The preparation of financial statements in conformity with the other comprehensive basis of accounting (OCBOA) used by the District requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

Related party information

The Board of Trustees is made up of District landowners or their representatives. The Board is either elected by the landowners within the District or appointed by the San Joaquin County Board of Supervisors.

Income Tax Status

Reclamation District No. 828 is a governmental entity and not subject to federal and state income taxes.



**RECLAMATION DISTRICT NO. 828  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2021**

**NOTE 2. DATE OF MANAGEMENT'S REVIEW**

In preparing the financial statements, the District has evaluated events and transactions for potential recognition or disclosure through September 22, 2021, the date the financial statements were available to be issued.

**NOTE 3. CASH AND INVESTMENTS**

Cash and investments of the District as of June 30, 2021 consist of the following:

	<u>Carrying amount</u>	<u>Bank balance</u>	<u>Fair value</u>
Deposits			
Insured (FDIC)	<u>\$ 30,000</u>	<u>\$ 30,000</u>	
Investment in External Investment Pool			
San Joaquin County Treasurer	<u>\$ 545,070</u>		<u>\$ 545,070</u>

Total bank deposits of \$30,000 of the District were fully insured with FDIC insurance. Cash on deposit with the San Joaquin County Treasurer is invested in a pooled fund maintained by the Treasurer. These funds are pooled with other County deposits for investment purposes by the County Treasurer in accordance with the investment policy of the County Treasurer (see County Treasurer's investment policy at <http://www.sjgov.org/treasurer/treasury.html>). The Pool has established a treasury oversight committee to monitor and review the management of public funds maintained in the Pool.

Participants' equity in the investment pool is determined by the dollar amount of the participant deposits, adjusted for withdrawals and distributed investment income. Investment income is prorated to individual funds based on their average daily cash balances. The value of the District's shares in the Pool, which may be withdrawn, is determined on an amortized cost basis, which is different than the fair value of the District's position in the Pool. The District's investment in the Pool is unrated, stated at amortized cost which approximates fair value, available upon demand and considered cash equivalents. The District is considered an involuntary participant in the pool as the State of California statutes require certain special districts to maintain their cash surplus with the County Treasurer. The investment pool is not registered with the Securities and Exchange Commission as an investment company.

The District does not maintain a formal investment policy.

**RECLAMATION DISTRICT NO. 828  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2021**

**NOTE 4. GOVERNING BOARD**

The powers of the District are exercised by the Board of Trustees which consists of the following members:

	<u>TITLE</u>	<u>TERM EXPIRATION</u>
William Mendelson	President	December 2021
Deborah Provost	Trustee	December 2023
Paul Marsh	Trustee	December 2023

Secretary: Dan Schroeder

**NOTE 5. INSURANCE**

The District is covered by the following types of insurance as of June 30, 2021:

<u>Coverage</u>	<u>Limits of Liability</u>
Property	\$ 1,000,000/10,000,000
Commercial crime	100,000
General liability	1,000,000/10,000,000
Public officials and management liability	1,000,000/10,000,000
Commercial excess	1,000,000

# ITEM 6

**RECLAMATION DISTRICT 828  
RESOLUTION 2021-04**

**RESOLUTION APPOINTING A DISTRICT SECRETARY AND AUTHORIZING  
DISTRICT SECRETARY AS AN AUTHORIZED SIGNOR APPROVING  
TRANSACTIONS FOR DISTRICT ACCOUNT AND TO OBTAIN WARRANT BOOKS**

WHEREAS, California Government Code section 50630 requires that Reclamation District No. 828 (“District”) Board of Trustees elect one of its members, or any other person, as its secretary; and

WHEREAS, the District Board of Trustees desires to appoint the Andrew Pinasco as the District Secretary, and

WHEREAS, the District Board of Trustees desires to add the Andrew Pinasco as District Secretary to the list of authorized signors approving transactions for the account(s) with the County of San Joaquin; and

WHEREAS, the District Board of Trustees desires to authorize District Secretary to obtain warrant books used to authorize District transactions for the District account held with the County of San Joaquin.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The District hereby appoints Andrew Pinasco as the District Secretary, and
2. The District authorizes Andrew Pinasco as District Secretary to be added to the list of authorized signors approving transactions for the account(s) with the County of San Joaquin and all other financial institutions held by the District.
3. The District authorizes District Secretary to obtain warrant books used to authorize District transactions for the District account held with the County of San Joaquin.

PASSED AND ADOPTED by the Board of Trustees of Reclamation District 828, at a special meeting thereof, held on October 21, 2021, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTENTION: \_\_\_\_\_

[SIGNATURE ON NEXT PAGE]

RECLAMATION DISTRICT 828  
A Political Subdivision of the  
State of California

By: \_\_\_\_\_

WILLIAM MENDELSON  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
ANDREW PINASCO, SECRETARY

CERTIFICATION

I, ANDREW PINASCO, Secretary of Reclamation District 828, do hereby certify that the foregoing is a full, true and correct copy of a resolution of Reclamation District 828 duly passed and adopted at a special meeting of the Board of Trustees thereof held on the 21<sup>st</sup> day of October, 2021.

Dated: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
SECRETARY, Reclamation District 828

# ITEM 9

## RD 828: MASTER CALENDAR

### JANUARY

- Board Meeting – 3<sup>rd</sup> Thursday at 8:30 a.m.
- Adopt Subventions Agreement Resolution
- Election of Officers (After an election)
- Obtain Insurance to be Approved. Insurance year is April to March

### FEBRUARY

- Send out Form 700s, remind Trustees of April 1 filing date
- Update Document Retention Policy

### MARCH

### APRIL

- April 1: Form 700s due
- Board Meeting – 3<sup>rd</sup> Thursday at 8:30 a.m.
- Renew District Insurance

### MAY

### JUNE

### JULY

- Board Meeting – 3<sup>rd</sup> Thursday at 8:30 a.m.
- Approve Audit Contract for expiring fiscal year
- Adopted Annual Budget
- Adopt Resolution for setting Assessments and submit to County Assessor's Office
- Adopt Notice of Exemptions Resolution

### AUGUST

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: Indefinite).
- August 1: Insurance renewal
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)

### SEPTEMBER

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).

- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election).
- Board Meeting – 3rd Thursday at 8:30 a.m.

**NOVEMBER**

- Election.

**DECEMBER**

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.

**Term of Current Board Members:**

<b>Name</b>	<b>Term Commenced</b>	<b>Term Ends</b>
Bill Mendelson	First Friday 12/2017	First Friday of 12/2021
Debbie Provost	First Friday 12/2019	First Friday of 12/2023
Paul Marsh	First Friday 12/2019	First Friday of 12/2023

**No Expiration on Assessment**

**Refund of Smith Canal Closure Election Contribution – when there is adequate surplus funding available, the disbursement of which will not generate Project delays.**



# ITEM 10

**RD 828 BILLS TO BE PAID**  
October 21, 2021

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	RATIFY	WARRANT #
Kjedlsen, Sinnock & Neudeck, Inc.	9/17/2021	31129	\$718.75			
	9/17/2021	31130	\$135.00			
	9/17/2021	31131	\$180.00			
	9/17/2021	31132	\$548.75			
	10/14/2021	31335	\$66.25			
	10/14/2021	31336	\$732.53			
	10/14/2021	31337	\$240.00			
	10/14/2021	31338	\$143.75			
				\$2,765.03		1409
Neumiller & Beardslee	9/16/2021	320470	\$403.00			
	10/12/2021	321333	\$3,764.83			
				\$4,167.83		1410
State Compensation Insurance Fund	9/19/2021	1000296575	\$463.50			
				\$463.50		1411
Custom Spraying Inc.	9/27/2021	11-2232	\$1,300.00			
				\$1,300.00		1412
The Record	8/28/2021	246852	\$131.67			
	9/16/2021	249216	\$83.79			
				\$215.46		1413
Reclamation District 1608 (Share of Storage Unit fee)	10/18/2021	186-21/22	\$220.00			
				\$220.00		1414
Schwartz Giannini Lantsberer & Adamson	9/30/2021	58745	\$3,800.00			
				\$3,800.00		1415
<b>WARRANT TOTAL</b>				<b>\$12,931.82</b>		

**NOTES:**

Fund Balance as of September 31, 2021	\$504,103.88
Less Submitted Bills for Payment:	\$12,931.82
<b>Total:</b>	<b>\$491,172.06</b>
Bank of Stockton Balance as of 9/31/2021	\$23,891.01

**RD 828 BILLS TO BE PAID**  
August 31, 2021

NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	RATIFY	WARRANT #
Kjedlsen, Sinnock & Neudeck, Inc.	7/16/2021	30738	\$303.75			
	7/16/2021	30739	\$1,428.75			
	8/12/2021	30913	\$661.90			
	8/12/2021	30914	\$602.50			
	8/12/2021	30915	\$1,141.01			
	8/12/2021	30916	\$4,007.58			
				\$8,145.49		1404
Neumiller & Beardslee	7/20/2021	318703	\$2,853.69			
	8/13/2021	319781	\$2,241.80			
				\$5,095.49		1405
BPM	7/27/2021	36272687	\$1,484.00			
	8/30/2021	36276517	\$400.00			
				\$1,884.00		1406
Dino and Son Ditching Service Inc.	7/22/2021	21-56	\$14,418.19			
				\$14,418.19		1407
Paul E. Vaz Trucking, Inc.	7/6/2021	74926	\$256.77			
	7/6/2021	74927	\$357.45			
	7/7/2021	74928	\$388.06			
	7/7/2021	74929	\$288.12			
	7/9/2021	74940	\$378.04			
	7/9/2021	74941	\$280.68			
	7/9/2021	75063	\$380.47			
	7/9/2021	75064	\$282.48			
				\$2,612.07		1408
Teofilo Macias (Payroll 6/21/21 to 7/15/21)	7/16/2021		\$1,657.89			Counter Check
Elias Viss (Payroll 6/21/21 to 7/14/21)	7/16/2021		\$765.80			Counter Check
Alejandro Dowd (6/21/21 to 7/15/21)	7/16/2021		\$1,029.43			Counter Check
Omar Corona (7/6/21 to 7/15/21)	7/16/2021		\$940.35			Counter Check
Refugio Reynoso (Payroll 6/21/21)	7/16/2021		\$182.30			Counter Check
RD 828 Checks Order	7/16/2021		\$135.78			Online
Federal Government Payroll Taxes	7/16/2021		\$1,054.81			Online
State of California Payroll Taxes	44393		\$342.63			Online
<b>WARRANT TOTAL</b>				<b>\$32,155.24</b>		
<b>CHECKING TOTAL</b>				<b>\$6,108.99</b>		

**NOTES:**

Fund Balance as of July 31, 2021	\$536,259.12
Less Submitted Bills for Payment:	\$32,155.24
<b>Total:</b>	<b>\$504,103.88</b>
Bank of Stockton Balance as of 7/31/2021	\$23,891.01