

**RECLAMATION DISTRICT NO. 828  
AGENDA FOR MEETING OF  
BOARD OF TRUSTEES  
10:30 A.M. OCTOBER 9, 2023**

**3121 WEST MARCH LANE, SUITE 100  
STOCKTON, CA 95219**

**AGENDA**

1. Call to Order/Roll Call.
2. Public comment: Under Government Code section 54954.3, members of the public may address the Board on any issue in the District’s jurisdiction. The public may address any item on the agenda at the time it is taken up.
3. Minutes. Consider for approval minutes of the District’s July 10, 2023, meeting.
4. Financial Report. Accept and approve District Financial Report.
5. Trustee Election. Report to Trustees that there will be no election due to the number of nomination forms received did not exceed number of Trustee positions available.
6. Engineers’ Report. Discussion and Possible Action on the Following Items:
  - I. City of Stockton Buena Vista Pump Station
    - a. Review welded steel pipe repair work being done by the City of Stockton at the Pump Station in the District’s Levee. In addition to a welded steel pipe repair the City of Stockton also employed CIPP repair methodology. What is CIPP Pipe Lining? Cured in Place Pipe (CIPP) Relining refers to the trenchless pipe repair process of creating a new pipe inside of the existing pipe if the host pipe has a leak or other signs of damage. A pipe relining sleeve covered in epoxy resin gets pushed through the old pipe with a “bladder”. It must then harden, which generally takes about two hours.
  - II. Erosion at 1932 Shimizu Forgach Property
    - a. Review KSN Inc levee inspection at Sally Forgach property along Shimize Drive.
7. Cal-Mutuals. Discussion and Possible Action to Authorize District Secretary to submit ballot for the 2023 Annual Meeting of the California Association of Mutual Water Companies.
8. Correspondence. Review and discuss correspondence received.
  - a. DWR – 2023 Preseason Flood Coordination Meetings
9. Meetings Attended. Report on meetings attended.
10. Trustee Reports. Discussion and direction regarding Trustee reports.
  - a. Caltrans Report – Repair work under I5
  - b. Dinwiddie property status and possible repair
11. Future Agenda Items. Discussion and possible action to add items to future agendas.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Andy Pinasco at 209/948-8200 during regular business hours, at least twenty-four hours prior to the time of the meeting.*

*Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the office of the District Secretary at Neumiller & Beardslee, 3121 West March Lane, Suite 100, Stockton, California during normal business hours.*

12. District Calendar.
  - a. Next Meeting is January 8, 2024
13. Bills. Approval of bills to be paid.
14. Adjournment.

*This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Andy Pinasco at 209/948-8200 during regular business hours, at least twenty-four hours prior to the time of the meeting.*

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**AGENDA PACKET  
RECLAMATION DISTRICT 828  
October 9, 2023**

<b><u>ITEM</u></b>	<b><u>COMMENTARY</u></b>
1.	Self-explanatory.
2.	Self-explanatory.
3.	Please see attached.
4.	Please see attached.
5.	Self-explanatory.
6.	Please see attached.
7.	Please see attached.
8.	Please see attached.
9.	Self-explanatory
10.	Self-explanatory
11.	Self-explanatory
12.	Please see attached.
13.	Please see attached.

# ITEM 3

## **Minutes of Meeting of Reclamation District 828 Held on July 10, 2023**

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The meeting of the Board of Trustees of Reclamation District 828 was held at 3121 West March Lane, Suite 100, scheduled to start at 10:30 a.m. on July 10, 2023.

**Item No. 1:** Call to Order. The meeting was called to order at 10:46 a.m. Present were Trustee Deby Provost, and Trustee Edwards. Trustee Paul Marsh was absent. Also present were Chris Neudeck, District Engineer, Andy Pinasco, District Secretary, and Mr. Granger Dinnwiddie, member of the public.

**Item No. 2:** Public Comment. Mr. Dinnwiddie reported that he is in support of the District and described the unique features of his property located on Shimizu Drive.

**Item No. 3:** Approval of Minutes. Mr. Pinasco reviewed the draft minutes of the April 25, 2023, meeting with the Trustees. The minutes of the April 25, 2023, meeting were approved by the Trustees a motion by Trustee Edwards, seconded by President Provost.

**Item No. 4:** Financial Report. Mr. Pinasco reviewed the written financial report provided to the Trustees at the meeting. The financial report was accepted unanimously by the Trustees present on a motion by President Provost, seconded by Trustee Edwards.

**Item No. 5:** Audit. Mr. Pinasco provided a written and oral report regarding the Engagement Letter to perform the District's Audit for the year ending June 30, 2023 from Schwartz, Giannini, Lansberger & Adamson. The Engagement Letter was accepted unanimously by the Trustees present on a motion by President Provost, seconded by Trustee Edwards.

**Item No. 6:** : Engineers' Report; request for direction. Mr. Neudeck provided a written and oral report to the Trustees on the following items:

1. Annual Landowner Assessment
  - a. Review the Annual Assessment Rates at 80, 90, & 100% of maximum.
2. City of Stockton Buena Vista Pump Station
  - a. Review repair work being done by City of Stockton at the Pump Station and potential effect to the District's Levee.
3. Erosion at 1932 Shimizu Forgach Property
  - a. Review KSN Inc. levee inspection at Sally Forgach property along Shimizu Drive.  
– **Authorize erosion repair** – DP/RE – U
4. Illegal Tree Cutting by Homeless Man Along District Levee
  - a. Review photographs of illegal tree cutting by homeless man for no particular reason.

5. Plan Review of Improvements on District's Levees

- a. Mr. Neudeck provided a written and oral report regarding the plans for 1505 West Walnut Avenue. Upon discussion and review, the Trustees present unanimously endorsed and approved the plans for 1505 West Walnut Avenue encroachments on a motion by President Provost, seconded by Trustee Edwards.

**Item No. 7:** Annual Assessment. Mr. Pinasco provided a written and oral report regarding the Districts Annual Operations and Maintenance Assessment for Fiscal Year ending June 30, 2024. Upon discussion of the anticipated projects for the upcoming year, and review of the District's finances, the Trustees present unanimously approved Resolution 2023-01 Certifying Assessments to be Collected and Establishing a Procedure for Collection at 100% of the allowable amount on a motion by President Provost, seconded by Trustee Edwards.

**Item No. 8:** CEQA Exemption. Mr. Pinasco provided a written and oral report on the CEQA exemption for routine maintenance. The Trustees present unanimously adopted Resolution 2023-02 Authorizing and Directing Filing of Notice of Exemption for Routine Maintenance for Fiscal Year 2023-2024 on motion by President Provost, seconded by Trustee Edwards.

**Item No. 9:** Delta Levee Subventions. Mr. Pinasco provided a written and oral report on the Delta Levee Subventions program. The Trustees present unanimously adopted Resolution 2023-03 Approving and Authorizing Execution of the Delta Levee Maintenance Subventions Program Work Agreement Fiscal Year 2023-2024 on a motion by President Provost, seconded by Trustee Edwards.

**Item No. 10:** District Election. Mr. Pinasco provided a written and oral report regarding the options available to the District for the upcoming 2023 General Election for Trustees. The Trustees present unanimously adopted Resolution 2023-04 Ordering Board of Trustees Election by All-Mailed Ballot on Wednesday, November 8, 2023, and Nominating an Elections Board on a motion by President Provost, seconded by Trustee Edwards.

**Item No. 11:** Correspondence and meeting attendance reports. Staff provided no report on any correspondence.

**Item No. 12:** Meetings Attended. No report on meetings attended.

**Item No. 13:** Trustee Reports. No Trustee reports.

**Item No. 14:** Future Agenda Items. The following items were requested to be included on the October agenda:

1. Caltrans report on repair work under Interstate 5
2. Report on Dinnwiddie property status and possible repair

**Item No. 15:** Calendar. Mr. Pinasco reviewed the Calendar events for the upcoming months, and indicated that due to the Bylaw revision that the next regular meeting would occur on October 9, 2023.

**Item No. 16:** Approval of Bills. Mr. Pinasco reported on the outstanding bills that had been received and the status of the District's accounts. The Trustees unanimously approved payment of the attached bills on a motion by President Provost, seconded by Trustee Edwards.

**Item No. 18:** Adjournment. The meeting was unanimously adjourned at 12:27 p.m.

Respectfully submitted,

Andy Pinasco, District Secretary

# ITEM 4



RECLAMATION DISTRICT NO. 828  
OCTOBER 2023  
FINANCIAL REPORT  
25% FISCAL YEAR 2023-2024

**BUDGET FY 2023-  
2024**

**Expended PTD      Expended YTD      YTD %**

**EXPENSES**

**GENERAL FUND**

**Administrative**

G1	Annual Audit	\$4,000.00	\$0.00	\$0.00	0%
	Public Communication and				
G2	Noticing	1,500.00	\$0.00	\$574.82	38%
G3	Election Expense	25,000.00	\$0.00	\$0.00	0%
G4	Trustee Fees	1,200.00	\$200.00	\$200.00	17%
	County Assessment				
G5	Administration	1,000.00	\$0.00	\$0.00	0%
	<b>SUBTOTAL</b>	<b>\$32,700.00</b>	<b>\$200.00</b>	<b>\$774.82</b>	<b>2%</b>

**Consultants**

G14	Engineering				
G14A	General Engineering	\$7,500.00	\$3,115.74	\$7,422.86	99%
G14C	Levee Subventions	\$7,500.00	\$1,133.75	\$5,926.02	0%
	Levee Maintenance				
G14D	(Engineering)	\$7,500.00	\$0.00	\$0.00	0.0%
G14E	Five Year Plan		\$0.00	\$0.00	
G15	General Legal	10,000.00	\$3,148.00	\$5,601.40	56%
	<b>SUBTOTAL</b>	<b>\$32,500.00</b>	<b>\$7,397.49</b>	<b>\$18,950.28</b>	<b>58%</b>

**Other**

G18	Insurance	\$8,500.00	\$0.00	\$0.00	0%
	<b>SUBTOTAL</b>	<b>\$8,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>

<b>TOTAL GENERAL FUND</b>	<b>\$73,700.00</b>	<b>\$7,597.49</b>	<b>\$19,725.10</b>	<b>27%</b>
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**RECURRING EXPENSES**

**R1 Levee**

R1A	General Maintenance	\$10,000.00	\$975.00	\$3,506.75	35%
R1B	Riprap and Levee Repair	25,000.00	\$9,874.00	\$15,727.14	63%
R1C	Weed Control	25,000.00	\$2,368.00	\$3,179.25	13%
R1D	Animal Damage Control	0.00	\$0.00	\$0.00	0%
	<b>SUBTOTAL</b>	<b>\$60,000.00</b>	<b>\$13,217.00</b>	<b>\$22,413.14</b>	<b>37%</b>

<b>TOTAL RECURRING EXPENSES</b>	<b>\$60,000.00</b>	<b>\$13,217.00</b>	<b>\$22,413.14</b>	<b>37%</b>
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<b>TOTAL EXPENSES</b>	<b>\$133,700.00</b>	<b>\$20,814.49</b>	<b>\$42,138.24</b>	<b>32%</b>
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RECLAMATION DISTRICT NO. 828  
OCTOBER 2023  
FINANCIAL REPORT  
25% FISCAL YEAR 2023-2024

**INCOME**

	<b>BUDGET FY 2023- 2024</b>	<b>Income PTD</b>	<b>Income YTD</b>	<b>% YTD</b>
Assessment - Existing	\$48,641.60	\$0.00	\$102.40	0%
Interest	1,500.00	\$0.00	\$4,495.00	300%
Five Year Plan		\$0.00	\$0.00	
Subvention Reimbursement	\$25,000.00	\$0.00	\$0.00	0%
<b>TOTAL, GROSS INCOME</b>	<b>\$75,141.60</b>	<b>\$0.00</b>	<b>\$4,597.40</b>	<b>6%</b>
<b>NET INCOME (LOSS)</b>	<b>(\$58,558.40)</b>	<b>(\$20,814.49)</b>	<b>(\$37,540.84)</b>	

**Fund Balance**

Fund Balance as of July 1, 2023	\$ 542,689.49
Temporary Employee Fund	\$ 15,684.21
Revenues (YTD)	\$ 4,597.40
Expenses (YTD)	\$ 42,138.24
<b>Total Cash as of July 2023</b>	<b>\$ 516,670.86</b>

# ITEM 6

**RECLAMATION DISTRICT NO. 828  
WEBER TRACT  
BOARD OF TRUSTEES MEETING  
MONDAY, OCTOBER 9, 2023  
10:30 AM  
ENGINEER'S REPORT**

**I. CITY OF STOCKTON BUENA VISTA PUMP STATION**

- a. Review welded steel pipe repair work being done by the City of Stockton at the Pump Station in the District's Levee. In addition to a welded steel pie repair the City of Stockton also employed CIPP repair methodology. What is CIPP Pipe Lining? Cured in Place Pipe (CIPP) Relining refers to the trenchless pipe repair process of creating a new pipe inside of the existing pipe if the host pipe has a leak or other signs of damage. A pipe relining sleeve covered in epoxy resin gets pushed through the old pipe with a "bladder". It must then harden, which generally takes about two hours.

***EXHIBIT A: Photos & report from KSN Daily Field Report dated 9/18/23.***

**II. EROSION AT 1932 SHIMIZU FORGACH PROPERTY**

- a. Review KSN Inc levee inspection at Sally Forgach property along Shimizu Drive.

***EXHIBIT B: Pay Estimate No.1 & Final with Dino & Son Ditching Service Inc. datde 9/28/23.***

***EXHIBIT C: Photos from KSN Daily Field Report dated 9/18/23.***

# Exhibit A

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## FIELD REPORT

OWNER:	<b>Reclamation District No. 828</b>	PROJECT:	<b>Weber Tract 2023 Maintenance</b>
CONTRACTOR:	<b>N/A</b>	CONTRACT NO.:	<b>n/a</b>
KSN JOB NO.:	<b>N/A</b>	DATE:	<b>09/18/2023</b>

**Weather / Temperature:**

Sunny & clear, high of 82°F

**Location:**

Buena Vista Pump Station

**Personnel on site:**

1 Welder (W.I.P. Mechanical)

**Contractor work hours:**

1000-1700

**The following was noted:**

- A COS 24" pipe was crushed during settlement of the Weber Tract Levee over a long time and the COS had hired a contractor who, in turn, hired a subcontractor to perform the needed repairs to said pipe. The portion of the pipe requiring repair was inside the portion of the levee prism where the parallelogram portion intersected with the waterside triangular portion of the prism. The levee settled downward and westward, causing the pipe to crush into a non-circular shape and sheared it in half. COS tasked the welder with joining both portions of the pipe using whatever geometry necessary to do so. Following the repair operation, COS would use Cured In Place Pipe CIPP to repair the inside of the pipe, according to the welder.

Prepared By: Aaron Lickingteller

Additional Copies to: CHN, DCC, WLF

















# Exhibit B

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Stephen K. Sinnock, P.E.  
 Christopher H. Neudeck, P.E.  
 Neal T. Colwell, P.E.  
 Barry O'Regan, P.E.

1204-9024  
 03-001

**LETTER OF TRANSMITTAL**

September 28, 2023

TO: Diane Ruiz  
 Reclamation District No. 828  
 P.O. Box 20  
 Stockton, CA 95201

FROM: Aaron J. Lickingteller

RE: Weber Tract - Levee Maintenance - Repair Erosion Site Near Sta. 30+80

CONTRACTOR: Dino & Son Ditching Service, Inc. - Contract No. 828-08-29-23-01

WE TRANSMIT THE FOLLOWING:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Drawings       | <input type="checkbox"/> Shop Drawings | <input type="checkbox"/> Descriptions                          |
| <input type="checkbox"/> Specifications | <input type="checkbox"/> Agreements    | <input checked="" type="checkbox"/> KSN Payment Estimate No. 1 |
| <input type="checkbox"/> Letter         | <input type="checkbox"/> Proposal      | <input checked="" type="checkbox"/> Invoice                    |

FOR YOUR:

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Approval | <input type="checkbox"/> Review & Comment | <input type="checkbox"/> Information        |
| <input type="checkbox"/> Use                 | <input type="checkbox"/> Record           | <input checked="" type="checkbox"/> Payment |

COPIES	DATE	DESCRIPTION
1	9/28/2023	KSN Payment Estimate No. 1 & Final
1	9/25/2023	Dino & Son Ditching Service, Inc., Inc. Invoice No. 23-62 for \$4,683.10
1	9/18/2023	One (1) Hogan Quarry 18" Minus Riprap Tag

Diane,

We recommend approval and payment in the amount of \$4,683.10.

Respectfully Submitted,

\_\_\_\_\_  
 Aaron J. Lickingteller  
 Kjeldsen, Sinnock & Neudeck, Inc.

cc: Christopher H. Neudeck (w/enclosures)  
 Dino & Son Ditching Service, Inc. (w/enclosures)

# INVOICE

**Dino and Son Ditching Service Inc.**  
5250 Claremont Ave #122  
Stockton, CA 95207

dinoandsonditching@yahoo.com  
(209) 471-0370

## Reclamation District 828 C/O K.S.N Inc.

**Bill to**

Reclamation District 828  
P.O. Box 20  
Stockton, Ca. 95201

**Ship to**

Reclamation District 828  
P.O. Box 20  
Stockton, Ca. 95201

**Invoice details**

Invoice no.: 23-62  
Terms: Net 30  
Invoice date: 09/25/2023  
Due date: 10/25/2023

Product or service		Amount
1. <b>Mobilization</b>	2 units × \$150.00	\$300.00
Mobilization and demobilization		
2. <b>Levee work</b>	22.08 units × \$198.51	\$4,383.10
Supplied, hauled and placed 22.08 tons of 18" minus rip rap to repair two erosion sites near stations 30+80 & 31+50		
	<b>Total</b>	<b>\$4,683.10</b>

**Note to customer**

Contract Number 828-08-29-23-01





# FOOTHILL MATERIALS INC.

300 W. Pine Street  
 Lodi, CA 95240  
 Office: (209) 728-8176  
 Fax: (209) 728-3475

RECEIVED BY: X		WARNING: This product can expose you to chemicals including silica (crystalline, respirable) which is known to the State of California to cause cancer. For more information to <a href="http://www.P65warnings.ca.gov">www.P65warnings.ca.gov</a>			
DATE 9/18/2023	TIME 1:57:11PM	LOCATION HOGAN QUARRY 3650 Hogan Dam Rd. Valley Springs, CA 95252		TICKET NO. 11518763	
WEIGHMASTER CERTIFICATE <small>THIS IS TO CERTIFY that the following described commodity was weighed, measured, or counted by a weighmaster, whose signature is on this certificate, who is a recognized authority of accuracy, as prescribed by Chapter 7 (commencing with Section 12700) of Division 5 of the California Business and Professions Code, administered by the Division of Measurement Standards of the California Department of Food and Agriculture</small>					
WEIGHMASTER DEPUTY: <b>Kylie Arias</b>					

ALL SALES MADE SUBJECT TO SELLER'S GENERAL TERMS AND CONDITIONS. NO LOADS CAN BE RETURNED.

AS EVIDENCED BY SIGNATURE, OR DEPARTURE FROM SELLER'S FACILITY, CARRIER ACKNOWLEDGES THAT CARRIER IS SOLELY RESPONSIBLE FOR THE ACCURACY OF THIS VEHICLE'S TARE WEIGHT, AXLE WEIGHTS AND GROSS WEIGHT. CARRIER SHALL BE RESPONSIBLE FOR NOTIFYING SELLER WHEN ANY TRUCK OR TRAILER HAS BEEN OVERLOADED SO AS TO RENDER IT OUT OF COMPLIANCE WITH ANY APPLICABLE WEIGHT LIMITS. TO THE MAXIMUM EXTENT ALLOWED BY LAW, CARRIER SHALL INDEMNIFY SELLER FOR ANY LOSS CAUSED BY OVERLOADING

TRUCK TARE AND GROSS WEIGHTS ARE DETERMINED WITH THE DRIVER IN THE VEHICLE.

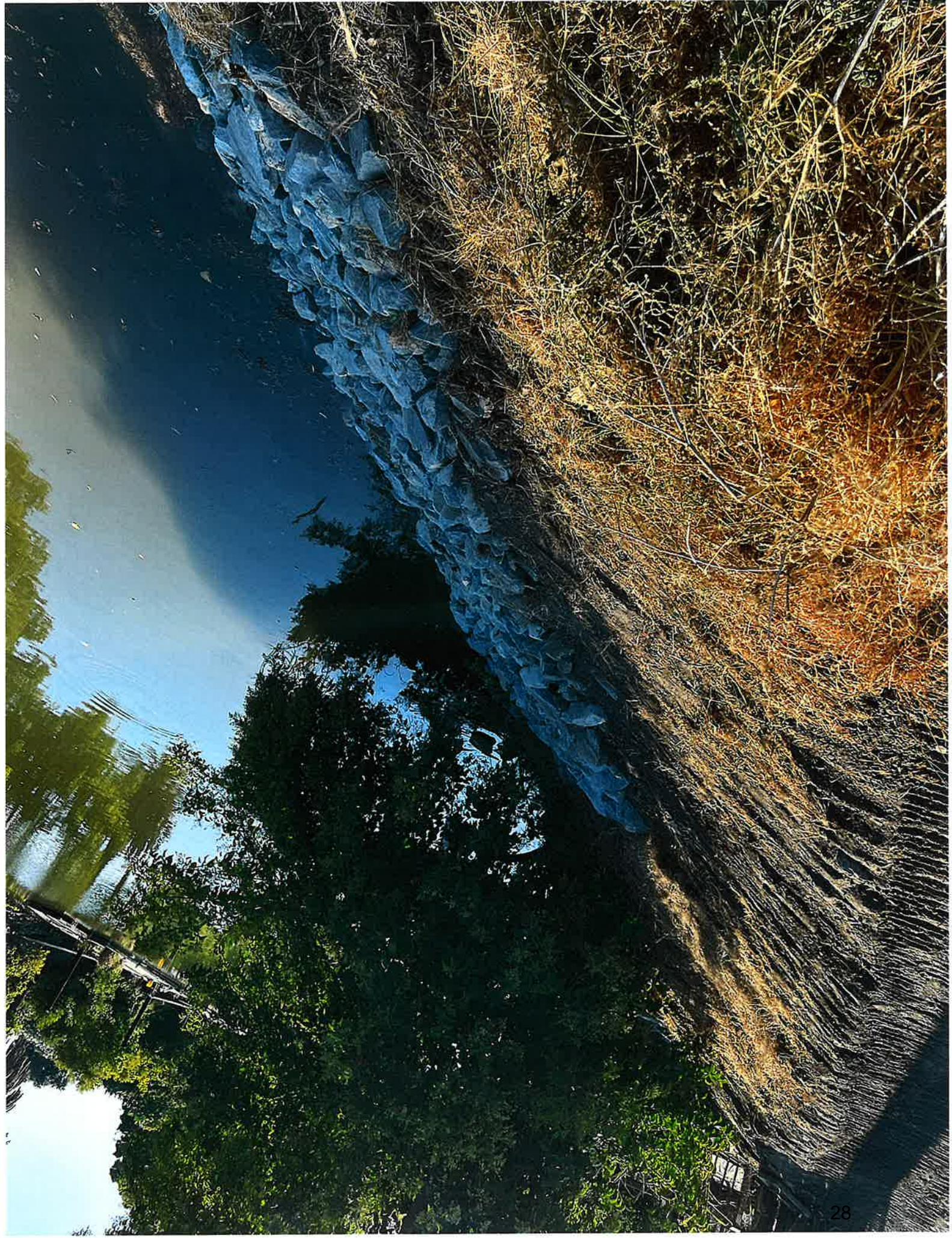
CUSTOMER/CONSIGNEE: <b>DINO &amp; SONS DITCHING SERVICE</b>		CUSTOMER PURCHASE ORDER:			PAYMENT TYPE Credit	
ORDER: RECDIST828 - REC DIST 828						
DESTINATION:						
PRODUCT CODE: 25003B		PRODUCT DESCRIPTION: 18" MINUS				
COMMENTS:						
TRUCK: 800 LICENSE: HAULER: SIDHU				TRAILER 1: TRAILER 2: * Manual Weight		
GROSS LBS (Scale 1) 76120 *	TARE LBS (Scale 1) 31960 *	NET LBS 44160 *	TONS 22.08	TNS TODAY 22.08	LDS TODAY 1	GROSS LEGAL WT 80000
GROSS KG 34527	TARE KG 14497	NET KG 20031	NET MG 20.03	MG TODAY 20.03	IN PLANT	OUT PLANT 1:57:11PM
QUANTITY 22.08	UNIT Ton	PRICE	TAX RATE: CA		TAX AMOUNT	AMOUNT DUE
FREIGHT TIME REPORT	ARRIVE JOB	START UNLOAD	FINISH UNLOAD	JOB TIME	DELAY TIME	

Responsibility and ownership of materials belongs to consignee when loaded on truck

# Exhibit C

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NO  
DUMPING









# ITEM 7



Dan Schroeder  
Attorney  
Reclamation District #828  
P.O. Box 20  
Stockton, CA 95201

We cordially invite you to join us for the 2023 Annual Meeting of the California Association of Mutual Water Companies (CalMutuals) and CalMutuals' Joint Powers Risk and Insurance Management Authority (CalMutuals JPRIMA). Our annual meeting will be held November 6-7, 2023, at the Padre Hotel in Bakersfield. The agenda for the meeting is still in the process of being finalized, but it will include the following sessions:

- Drinking water partnerships and consolidation,
- Treatment technologies for small water systems ,
- Cybersecurity readiness and risk assessments, and
- CalMutuals' small system conservation program with the Department of Water Resources (DWR)

***How to Register:***

Registration is **FREE** for members of CalMutuals, CalMutuals JPRIMA, and the Community Water Systems Alliance; as well as for our insurance broker partners. Please RSVP by visiting <https://caomwc.wildapricot.org/event-5392243> or by email to [ceili@calmutuals.org](mailto:ceili@calmutuals.org).

***Travel and Accommodations:***

Members are responsible for transportation and overnight accommodations. A group rate of \$145 has been arranged with the Padre Hotel. Call the hotel at (661) 427-4900 to make a reservation and be sure to note that you are a CalMutuals JPRIMA member.

Travel grants for airfare or mileage, lodging, and meals will be provided upon request to interested mutual water companies providing water service to 500 connections or less or that serve disadvantaged communities. To request a travel grant please contact Ceili Tuttle by email at [ceili@calmutuals.org](mailto:ceili@calmutuals.org).

***How to Vote:***

An important part of the annual meeting is election of the Boards of Directors. Enclosed you will find a formal meeting notice and a proxy form. Candidate biographies are available online at (link).

**Securing a returned proxy form for the election is critical.** The proxy form allows CalMutuals JPRIMA to vote as instructed on a member's behalf or for quorum purposes in advance of the Annual Meeting. If you wish to cast a proxy vote instructing us with your choice(s), you may choose one or all of the candidates. You can also select the "Quorum Only" option to help ensure that we meet quorum.

We invite you to vote by mail by completing and returning the enclosed paper proxy form. You can also scan and send your paper proxy form to [ceili@calmutuals.org](mailto:ceili@calmutuals.org). Additionally, this year we are offering the opportunity to vote online through Association Voting. To vote electronically, please visit: <https://vote.associationvoting.com/calmutuals/>.

You should have received an email from Association Voting with the instructions, link, and credentials to vote in the CalMutuals JPRIMA Board of Directors elections online. If you cannot locate the email, your online voting credentials are as follows:


**(1) Member Number:**  
49309797

**(2) Primary Email:**

Thank you for your continued trust with CalMutuals JPRIMA for your insurance needs. We hope to see you in Bakersfield in November!

Please do not hesitate to call us with questions about the Annual Meeting or the voting process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ceili Tuttle', with a large, sweeping flourish at the end.

Ceili Tuttle  
Member Services Associate



**NOTICE OF ANNUAL MEETING**  
**To be held Monday and Tuesday – November 6-7, 2023**

To the Members of California Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority (CalMutuals JPRIMA):

NOTICE IS HEREBY GIVEN that the Annual Meeting of the California Association of Mutual Water Companies Joint Powers Risk and Insurance Management Authority will be held in person at the Padre Hotel, 1702 18th St, Bakersfield, CA 93301 on Tuesday, November 7, 2023 at 8:30 AM.

The purpose of the Annual Meeting is to consider and act upon the election of Directors and other items as may properly come before the Authority's membership. There will be nine (9) Director positions up for election as of the date of this Notice. The following nine incumbent Directors have been nominated:


David Armstrong, South Mesa Water Company  
Kenneth Bradbury, Former General Manager, Montebello Land & Water Company  
Dave Michalko, General Manager, Valencia Heights Water Company  
Lynda Noriega, President, California Domestic Water Company  
Doug Nunneley, General Manager, Oildale Mutual Water Company  
David Pedersen, General Manager, Las Virgenes Municipal Water District  
Kenneth Tchong, General Manager, Sunny Slope Water Company  
Marina West, General Manager, Bighorn-Desert View Water Agency  
Lisa Yamashita-Lopez, General Manager, Rubio Cañon Land & Water Association

Such other items may properly come before the Authority's membership.

**The Authority's ballot for the annual meeting is submitted herewith.**

The meeting will be part of a larger two-day conference that will coincide with the California Association of Mutual Water Companies Annual meeting and presentations, panels, and workshops focused on the needs and concerns of small water systems. The conference is scheduled to begin on Monday, November 6, 2023 at 11 AM and to continue through Tuesday, November 7, 2023 at 2:00PM.

By order of the Board of Directors

  
Susan E. Allen  
Chief Executive Officer



**BALLOT FOR THE 2023 ANNUAL MEETING OF THE CALIFORNIA ASSOCIATION OF MUTUAL WATER COMPANIES JOINT POWERS RISK AND INSURANCE MANAGEMENT AUTHORITY**

**NOVEMBER 6-7, 2023**

\_\_\_\_\_ [insert name of member company or district] hereby submits its written ballot for the 2023 Annual Meeting of the California Association of Mutual Water Companies, Joint Power Risk and Insurance Management Authority marked as follows:

For Director, for a two-year term:

<input type="checkbox"/>	<b>Quorum Only</b>
<input type="checkbox"/>	<b>David Armstrong</b> , South Mesa Water Company
<input type="checkbox"/>	<b>Kenneth Bradbury</b> , Montebello Land & Water Company
<input type="checkbox"/>	<b>Dave Michalko</b> , Valencia Heights Water Company
<input type="checkbox"/>	<b>Lynda Noriega</b> , California Domestic Water Company
<input type="checkbox"/>	<b>Doug Nunneley</b> , Oildale Mutual Water Company
<input type="checkbox"/>	<b>Dave Pedersen</b> , Las Virgenes Municipal Water District
<input type="checkbox"/>	<b>Kenneth Tcheng</b> , Sunnyslope Water Company
<input type="checkbox"/>	<b>Marina West</b> , Bighorn-Desert View Water Agency
<input type="checkbox"/>	<b>Lisa Yamashita-Lopez</b> , Rubio Cañon Land & Water Association

Dated: \_\_\_\_\_, 2023

Name of Member Company or District: \_\_\_\_\_

By: \_\_\_\_\_

[Signature]

\_\_\_\_\_  
[Printed Name]

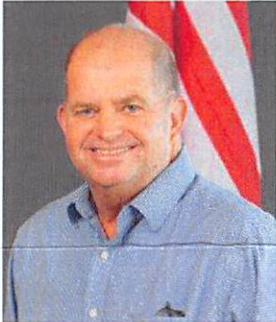
Its: \_\_\_\_\_

[Authorized Office – Position Title]

## 2023 CalMutuals JPRIMA Board Elections - Candidate Bios

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**David Armstrong**



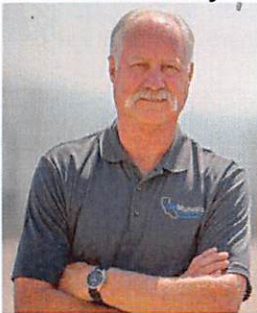
David Armstrong has over 25 years of experience in the water sector. He is the General Manager for South Mesa Water Company, a mutual water company supporting a severely disadvantaged community located within the Cities of Calimesa and Yucaipa.

David has served on the CalMutuals JPRIMA Board of Directors since the Authority's formation in 2015. He also has served on the CalMutuals Board of Directors since 2014, and was elected as the Association's Vice President in 2016.

David serves on the boards of the Beaumont Basin Watermaster, San Geronio Pass Regional Water Alliance, Yucaipa Sustainable Groundwater Management Agency and is a member of the Upper Santa Ana River Watershed Management Plan.

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**Ken Bradbury**



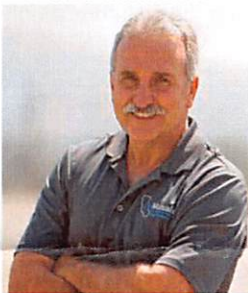
Kenneth "Ken" Bradbury served as the General Manager of Montebello Land & Water Company, located in the City of Montebello, for over 40 years.

Ken is a founding member of CalMutuals JPRIMA and serves as the Authority's Secretary. Ken additionally served as an active member of the CalMutuals Board of Directors and supported the Association's success through its first ten years.

Beyond his volunteer leadership with CalMutuals JPRIMA, Ken enjoys working in his home workshop, spoiling his three grandchildren, and regular hunting excursions.

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**Dave Michalko**



Dave Michalko has over 30 years of experience in the water industry. He is the General Manager for Valencia Heights Water Company located in the City of West Covina.

Dave has served on the CalMutuals JPRIMA Board of Directors since the Authority's formation in 2015, and was elected President of the Authority in 2022. He has been an active member of the CalMutuals Board of Directors since its founding.

In addition, Dave serves on the San Gabriel Valley Water Association Board of Directors, and is the Vice Chair of the Main San Gabriel Basin Watermaster.

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**Lynda Noriega**



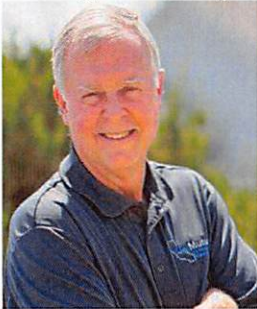
Lynda Noriega serves as President of California Domestic Water Company ("Cal Domestic"), a mutual water company organized as a wholesale water supplier based in Whittier. She began her career in water in 2001 with Valley County Water District, where she held progressively responsible positions including Operations Assistant, Water Quality Specialist, Finance & Administration Manager, Interim General Manager, and General Manager.

Lynda has served on the CalMutuals JPRIMA Board of Directors since 2022. Lynda is Chair of the Board of Directors of the Main San Gabriel Basin Watermaster, President of the Board of Directors of the San Gabriel Valley Water Association, and member of the Board of Directors of Covina Irrigating Company. She also serves as Vice Chair of the Board of Directors for the San Gabriel Basin Water Quality Authority, and as a member of the Board of Directors for Mujeres de la Tierra, an environmental advocacy non-profit based in Los Angeles.

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**Doug Nunneley**



Doug Nunneley recently retired as General Manager of Oildale Mutual Water Company, one of the largest mutual water companies in the state, located in the City of Bakersfield after nearly 45 years of service with the Company.

Doug shared his time and talents as General Manager for North of the River Municipal Water District, Chair of the Urban Bakersfield Advisory Committee of Kern County Water Agency Improvement District #4, Co-Chair of the Kern Integrated Regional Water Management Plan, and Board of Directors member with the Water Association of Kern County.

Doug is a founding member of CalMutuals, CalMutuals JPRIMA, and the Community Water Systems Alliance (CWSA) and has served on each of the Boards from their beginnings through the present day.

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**David Pedersen**



David Pedersen is the General Manager of Las Virgenes Municipal Water District in the City of Calabasas. He brings almost three decades of public service experience focusing on water management, flood control and other public infrastructure.

He began his career with Los Angeles County Public Works, subsequently moving to the Irvine Ranch Water District where he was Director of Water Operations and later Executive Director of Operations. He stays active in the water community, serving as the President Elect of WaterReuse California and on the boards of the Association of California Water Agencies, Southern California Water Coalition and Urban Water Institute.

Dave has represented special districts on the CalMutuals JPRIMA Board of Directors since 2019.

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**Kenneth Tcheng**



Kenneth "Ken" Tcheng is the General Manager of Sunny Slope Water Company in the City of Pasadena, a mutual water company recognized for implementation of innovative, scaled, nitrate treatment technologies.

Ken has worked for Sunny Slope Water Company since 2008 and served as a member of the CalMutuals JPRIMA Board of Directors since its founding. Ken is also a founding member of CalMutuals and supports the Association as its Treasurer and Finance and Investment Committee member.

Prior to joining the company, Ken worked in the aerospace industry, managing Information Systems/Information Technology Infrastructure Services.

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**Marina West**



Marina West is the General Manager of Bighorn-Desert View Water Agency. Marina's public sector career spans more than three decades, with many of those years spent working in water system operations and management. She is a professional geologist and certified in water distribution (D5) and water treatment (T2).

Marina serves as the chair of the Mojave Water Agency Technical Advisory Committee and vice-chair of their Small Water Systems Committee. Marina's leadership in the greater Mojave region affirmed the value of expanding alliances with water systems serving disadvantaged communities around the state. Marina also serves as vice chair of the California Water Systems Alliance (CWSA), an initiative to provide a voice in Sacramento for water systems serving disadvantaged communities that are reliably and affordably providing water to low-income and limited-income residents such as seniors.

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**Lisa Yamashita-Lopez**



Lisa Yamashita-Lopez has served as General Manager of Rubio Cañon Land & Water Association located in the City of Altadena since 2008.

For over the past 30 years, Lisa has provided technical and management consulting services to the municipal and water utility sector.

Lisa has served on the CalMutuals JPRIMA Board of Directors since its founding in 2015. She has also served on the CalMutuals Board of Directors since 2014, and was elected President of the Association in 2016.

In addition, Lisa serves as President of the Raymond Basin Watermaster, and is an active member of the Watermaster Executive Committee.

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# ITEM 8

# Division of Flood Management

## 2023 California Preseason Flood Coordination Meetings



Department of Water Resources



### Agenda Topics

Winter Weather Outlook

DWR Flood Operations Updates

Regional Updates

Multi-Agency Coordination

Flood Fighting Methods and Materials

Reservoir Status & Outlook

Statewide Grants

You are invited to join flood emergency response partners to discuss flood preparedness in your region. Hosted by County Offices of Emergency Services in partnership with DWR's State-Federal Flood Operations Center, these in-person meetings provide regional and local updates on annual flood preparedness activities.

### STANISLAUS

Thursday, September 14  
9:00 am – 11:30 am  
Stanislaus Co Harvest Hall  
3800 Cornucopia Way  
Modesto 95358

### YOLO

Tuesday, September 26  
9:00 am – 11:30 am  
Veteran's Memorial Center  
203 E 14<sup>th</sup> Street  
Davis 95616

### SAN JOAQUIN

Wednesday, October 11  
9:00 am – 11:30 am  
Micke Grove Park  
Memorial Auditorium  
11793 N Micke Grove Road  
Lodi 95240

### LAKE

Thursday, October 12  
9:00 am – 11:30 am  
Lake County OES  
1375 Hoyt Avenue  
Lake 95453

### GLENN

Tuesday, October 17  
9:00 am – 11:30 am  
Glenn Co Office of Education  
131 E. Walker Street  
Orland 95963

### SACRAMENTO

Wednesday, October 18  
9:00 am – 11:30 am  
Sacramento Co OES  
3720 Dudley Blvd, Building 600  
McClellan 95652

*Continued on next page*

# Division of Flood Management

## 2023 California Preseason Flood Coordination Meetings



Department of Water Resources



**Preseason meetings include scheduled presentations from these agencies:**

National Weather Service

California Governor's Office of Emergency Services (Cal OES)

Department of Water Resources

California Conservation Corps

CAL FIRE

U.S. Army Corps of Engineers

### **TULARE**

Thursday, October 19  
1:00 pm – 3:30 pm  
Tulare Co Fire Headquarters  
835 S. Akers Road  
Visalia 93277

### **VENTURA**

Thursday, November 2  
1:00 pm – 3:30 pm  
Ventura Co Watershed Dist.  
800 S. Victoria Avenue  
Ventura 93009

### **TEHAMA**

Thursday, November 16  
9:00 am – 11:30 am  
Red Bluff Community Center  
Westside Room  
1500 S. Jackson Street  
Red Bluff 96080

### **MONTEREY**

Wednesday, November 29  
9:00 am – 11:30 am  
(Location TBD)

### **RIVERSIDE**

Wednesday, November 1  
9:00 am – 11:30 am  
450 East Alessandro Blvd.  
(Gate B, press button)  
Riverside 92508

### **HUMBOLDT**

Wednesday, November 15  
9:00 am – 11:30 am  
Fortuna Fire Hall  
320 S Fortuna Boulevard  
Fortuna 95540

### **SOLANO**

Tuesday, November 28  
1:00 pm – 3:30 pm  
Solano County EOC  
530 Clay Street  
Fairfield 94533

### **Who should attend these meetings?**

- Managers and key emergency responders from California public agencies with primary responsibility for flood emergency response and coordination
- Counties, cities, flood control districts, reclamation districts, local maintaining agencies, and tribal agencies.

**For questions please contact Wendy Francis at (916) 574-2619, or [wendy.francis@water.ca.gov](mailto:wendy.francis@water.ca.gov).**

**Account No: 6157998870**

<b>Service Address</b>	<b>Service ID #</b>	<b>Current Rate Plan</b>	<b>New Rate Plan</b>
3505 WISCONSIN AVE STOCKTON, CA 95204	6153372592	HB6 Business Low Use Alt	HB10S Business Med Use

# ITEM 12

## **RD 828: MASTER CALENDAR**

### **JANUARY**

- Board Meeting – 3<sup>rd</sup> Thursday at 8:30 a.m.
- Adopt Subventions Agreement Resolution
- Election of Officers (After an election)
- Obtain Insurance to be Approved. Insurance year is April to March

### **FEBRUARY**

- Send out Form 700s, remind Trustees of April 1 filing date
- Update Document Retention Policy

### **MARCH**

### **APRIL**

- April 1: Form 700s due
- Board Meeting – 3<sup>rd</sup> Thursday at 8:30 a.m.

### **MAY**

### **JUNE**

### **JULY**

- Board Meeting – 3<sup>rd</sup> Thursday at 8:30 a.m.
- Approve Audit Contract for expiring fiscal year
- Adopted Annual Budget
- Adopt Resolution for setting Assessments and submit to County Assessor's Office
- Adopt Notice of Exemptions Resolution
- Adopt Subventions Resolution

### **AUGUST**

- August 1: Deadline to certify assessments for tax-roll and deliver to County (duration of current assessment: Indefinite).
- Send handbills for collection of assessments for public entity-owned properties
- In election years, opening of period for secretary to receive petitions for nomination of Trustees (75 days from date of election.) (*Cal. Wat. Code §50731.5*)

### **SEPTEMBER**

- In election years, last legal deadline to post notice that petitions for nomination of Trustees may be received (7 days prior to close of closure.) (*Cal. Wat. Code §50731.5*).
- In election years, closing of acceptance of petitions for nomination of Trustees (54 days from date of election.) (*Cal. Wat. Code §50731.5*).

**OCTOBER**

- Publish Notice of Election, odd numbered years (once per week, 4 times, commencing at least 1 month prior to election).
- Board Meeting – 3rd Thursday at 8:30 a.m.

**NOVEMBER**

- Election.

**DECEMBER**

- New Trustee(s) take office, outgoing Trustee(s) term(s) end on first Friday of each odd-numbered year.

**Term of Current Board Members:**

<b>Name</b>	<b>Term Commenced</b>	<b>Term Ends</b>
Ron Edwards	November 28, 2022	First Friday of 12/2023
Deby Provost	First Friday 12/2019	First Friday of 12/2023
Paul Marsh	First Friday 12/2019	First Friday of 12/2023

**No Expiration on Assessment**

**Refund of Smith Canal Closure Election Contribution – when there is adequate surplus funding available, the disbursement of which will not generate Project delays.**

**Trustee Edwards appointed November 28, 2022 to fill vacancy until next general election to occur in November 2023.**

# ITEM 13



RECLAMATION DISTRICT 828						
Bills for Approval - October 2023						
NAME	INVOICE DATE	INVOICE #	AMOUNT	TOTAL \$	RATIFY	WARRANT #
Kjeldsen, Sinnock & Neudeck, Inc.	5/10/2023	35180	\$142.50			
	5/10/2023	35181	\$257.50			
	5/10/2023	35182	\$811.25			
	6/12/2023	35449	\$1,950.06			
	6/12/2023	35450	\$690.00			
	6/12/2023	35451	\$48.75			
	6/12/2023	35452	\$137.50			
	6/12/2023	35453	\$1,023.18			
	6/12/2023	35454	\$2,531.75			
	7/10/2023	35649	\$512.63			
	7/10/2023	35650	\$121.25			
	7/10/2023	35651	\$522.50			
	7/10/2023	35652	\$691.25			
	7/31/2023	35850	\$648.75			
	7/31/2023	35851	\$243.75			
	7/31/2023	35852	\$546.02			
	7/31/2023	35853	\$235.00			
	9/8/2023	36089	\$30.00			
	9/8/2023	36090	\$368.75			
	9/8/2023	36091	\$1,856.25			
	9/8/2023	36092	\$243.79			
				<b>\$13,612.43</b>		1465
Neumiller & Beardslee	7/12/2023	343565	\$691.40			
	8/15/2023	344267	\$1,610.00			
	9/22/2023	344673	\$152.00			
				<b>\$2,453.40</b>		1470
Business Printing Service	7/26/2023	3460	\$324.82	<b>\$324.82</b>		1471
Dino and Son Ditching Services	9/25/2023	23-62	\$4,683.10	<b>\$4,683.10</b>		1472
B & R Self Storage	9/27/2023	186-23/24	\$250.00	<b>\$250.00</b>		1473
Ron Edwards - 10/9/2023 Regular Board Meeting	Trustee Stipend		\$100.00	<b>\$100.00</b>		1474
Paul Marsh - 10/9/2023 Regular Board Meeting	Trustee Stipend		\$100.00	<b>\$100.00</b>		1475
Deby Provost -10/9/2023 Regular Board Meeting	Trustee Stipend		\$100.00	<b>\$100.00</b>		1476
				<b>\$21,623.75</b>		