

**Minutes of Meeting of  
Reclamation District 828  
Held on June 28, 2024**

---

The meeting of the Board of Trustees of Reclamation District 828 was held at 3121 West March Lane, Suite 100, and called to order at 11:00 a.m. on April 30, 2024.

**Item No. 1:** Call to Order. The meeting was called to order at 11:04 a.m. Present were Trustee Deby Provost, and Trustee Paul Marsh. Also present was Andy Pinasco, District Secretary.

**Item No. 2:** Public Comment. None.

**Item No. 3:** Vacancy Appointment. Mr. Pinasco explained the process to fill a vacancy in accordance with Government Code section 1780. Mr. Pinasco also reported that all noticing and correspondence with County had been completed. The Trustees present unanimously agreed to appoint Mr. Roger Navarro on a motion by Trustee Marsh, seconded by President Provost.

**Item No. 4:** Oath of Office. Ms. Olmo administered the Oath of Office to Mr. Navarro.

**Item No. 5:** Accounting Software. Mr. Pinasco reported that the version of Quickbooks that was initially recommended is not going to suit the District's accounting needs. Mr. Pinasco informed the Board that the financial reporting would revert to the existing process consisting of keeping track of expenses using custom Excel spreadsheets which are reconciled on a monthly basis.

**Item No. 6:** Audit. Mr. Pinasco provided a written and oral report regarding the District's representation letter received from Schwartz, Giannini, Lantsberger & Adamson to perform the District's Audit for the year ended June 30, 2024 and submit the Special District Financial Transactions Report.. After review and discussion from the Trustees the representation from Schwartz, Giannini, Lantsberger & Adamson was unanimously approved by the Trustees present on a motion by Trustee Marsh, seconded by President Provost.

**Item No. 7:** Adjournment. The meeting was unanimously adjourned at 11:55 a.m.

Respectfully submitted,



Andy Pinasco, District Secretary